



**TOWN OF IRVINGTON, VIRGINIA  
TOWN COUNCIL SPECIAL CALLED MEETING  
IRVINGTON BAPTIST CHURCH  
TUESDAY JUNE 15, 2021; 6:00 PM**

**NOTICE:** The Irvington Town Council Special Called Meeting on Tuesday, June 15, 2021, 6:00 pm; Irvington Baptist Church.

**AGENDA**

**A. CALL TO ORDER** – Frances Westbrook

Frances Westbrook: This is the Irvington Town Council Special Called Meeting, today is Tuesday, June 15, 2021, 6:00 p.m. at Irvington Baptist Church. First if you haven't signed in, please if you would do so, the signup sheet is in its usual place at that very back table next to the piano.

**B. ROLL CALL** – Frances Westbrook

Frances Westbrook: Roll call starting with you Anthony if you would.

Anthony Marchetti present.  
Dudley Patteson present.  
Jackie Brown present  
Frances Westbrook present.  
Wayne Nunnally present.  
Bonnie Schaschek present.

**C. PUBLIC COMMENT**

Frances Westbrook: Alright, we are going to move into public comment. I'd like to please give some guidance points if you would. First, we are limiting tonight's comments to 2-3 minutes each and to the items that are on the agenda. Secondly, I'd like to remind town council that we are to listen politely, and not respond, and thirdly, I expect the public and town council members to behave in a respectful and civil manner with each other throughout this entire meeting. Alright, now who would like to speak from public comment.

Wayne Nunnally: I'm going to ask if we do the approval of the minutes first.

Frances Westbrook: No, not for a special called meeting. Anyone for public comment? Alright, seeing or hearing none, we will move to the approval of the minutes.



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**D. APPROVAL OF MINUTES**

Frances Westbrook: Do I have a motion to approve the minutes as presented yesterday afternoon?

Wayne Nunnally: I just got them, actually I didn't get them until today, so I move to table it.

Bonnie Schaschek: I'll second that, I didn't get a chance to read them, I just got them today as well.

Frances Westbrook: Alright we have a motion to second. Discussion?

Dudley Patteson: I think if we table minutes and don't get them approved tonight we jeopardize our opportunity to take advantage of the ARPA money.

Frances Westbrook: What?

Dudley Patteson: As part of the minutes.

Frances Westbrook: Um....

Dudley Patteson: ...and the timeline and...

Frances Westbrook: ...well that was voted on and approved that night. I don't know, I mean Nancyellen, that's a done deal at this point.

Wayne Nunnally: I talked to Tripp and he said he signed the paperwork and had sent it off.

Frances Westbrook: It hasn't been sent off. It's waiting for us to have...

Nancyellen Keane: I'll just mention that you have the budget appropriations, of annual...

Frances Westbrook: Uh huh....

Nancyellen Keane: ...and general operating and the ARPA, I can't remember what the other stuff was.

Dudley Patteson: The taxes.

Nancyellen Keane: Oh, taxes and fees right, so a lot of things were passed and that would be a reason to approve.

Frances Westbrook: Well, we did approve with the motion to allow the mayor to sign these documents.

Nancyellen Keane: Right, and when we get to the item on the agenda, we are going to talk about the other signature.



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Frances Westbrook: Okay, does this ask for a copy of our minutes to be submitted with this application?

Nancyellen Keane: No, but I think the treasurer would feel more comfortable if he knew that the minutes were approved before he submits this.

Frances Westbrook: Um....

Nancyellen Keane: He is going to be submitting them tonight if you approve that before midnight.

Anthony Marchetti: I've read the minutes and I'm comfortable approving them.

Dudley Patteson: I agree with Mr. Marchetti.

Wayne Nunnally: Well, I haven't read them and so I'm not comfortable approving them.

Bonnie Schaschek: Actually, I didn't see where the minutes were supposed to be sent in with the paperwork.

Frances Westbrook: I just asked that question.

Nancyellen Keane: They're not, it's just that the treasurer would feel more comfortable submitting this if he knew it was authorized and it was approved, that's all. He doesn't have anything....

Frances Westbrook: ...to....

Bonnie Schaschek: Well he can get a draft up on the table.

Wayne Nunnally: [inaudible].

Frances Westbrook: Would a draft work Nancyellen of these minutes.

Nancyellen Keane: I think he has the draft.

Frances Westbrook: I mean typically we approve minutes at regular monthly meetings, what's your....

Jackie Brown: I read them, I don't have a strong opinion one way or the other.

Anthony Marchetti: They are verbatim minutes.

Frances Westbrook: Yeah. I'm okay with passing them given the fact that we've got this ARPA thing going on. We'll call a vote. We'll do roll call. Anthony?



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Anthony Marchetti: The motion was to...

Frances Westbrook: Approve the minutes.

Wayne Nunnally: To table...

Frances Westbrook: Oh, I'm sorry, to table the minutes.

MOTION: To table June 10, 2021 minutes.

Wayne Nunnally: Yes.

Anthony Marchetti: No.

Dudley Patteson: No.

Jackie Brown: No.

Frances Westbrook: No.

Bonnie Schaschek: Abstain.

Defeated 4-1-1.

Anthony Marchetti: No.

Frances Westbrook: Dudley?

Dudley Patteson: No.

Frances Westbrook: Jackie?

Jackie Brown: No.

Frances Westbrook: Fran, no.

Wayne Nunnally: Yes.

Bonnie Schaschek: Whatever you want to do is fine.

Frances Westbrook: Is that a yes or no?

Bonnie Schaschek: I'll abstain.

Frances Westbrook: Okay.

Anthony Marchetti: So, approve the minutes?

Frances Westbrook: So, do we have a motion on the floor to...



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Dudley Patteson: Second.

Frances Westbrook: ....approve and a second, any discussion? Roll call vote please starting with Anthony.

MOTION: To approve June 10, 2021 minutes.

Anthony Marchetti yes.

Dudley Patteson yes.

Jackie Brown yes.

Frances Westbrook yes.

Wayne Nunnally no.

Bonnie Schaschek: Abstain.

Approved 4-1-1

Bonnie Schaschek ---

Frances Westbrook: You're abstaining.

Bonnie Schaschek: It doesn't matter it passed. I had other things, I had other commitments, I'm sorry, I didn't get a chance to read them so.

Frances Westbrook: Okay, these pass with 4 – yes, 1 – no, 1 abstain. Alright we'll move on to new business.

**E. APPROVAL OF MINUTES**

Frances Westbrook: We'll move on to new business which is appointments to mayor and council. Entertain a motion for appointment to mayor.

Wayne Nunnally: May I move that we appoint Fran Westbrook as interim mayor.

Bonnie Schaschek: Second.

MOTION: To appoint Fran Westbrook interim mayor.

Frances Westbrook: Discussion? Call for the vote. Start with you Anthony please.

Anthony Marchetti no.

Dudley Patteson no.

Jackie Brown yes.

Frances Westbrook yes.



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Wayne Nunnally yes.  
Bonnie Schaschek yes.  
Approved 4-2.

Frances Westbrook: Motion passes. Fran Westbrook is interim mayor.

Dudley Patteson: Madam Mayor.

Frances Westbrook: Okay.

Dudley Patteson: I'd like to make a motion that we appoint Chris Braley to the vacated council seat.

Frances Westbrook: Is there a second?

Anthony Marchetti: Second.

Frances Westbrook: Discussion?

Bonnie Schaschek: I think we should wait on this and call a special meeting around the 29th of June because the seat just became open today and I know he kind of jumped the gun and put the application in and I think he is very well suited for it, but in case there are any other people that are interested I think we need to give them the 15 days to come forward. I think we have 5 days to tell the circuit court and then 15 days to appoint somebody.

Nancyellen Keane: No, we have to petition the circuit court within 15 days for the vacancy, but, what is the significance of the 29th, if you don't mind me asking.

Bonnie Schaschek: That would be 15 days.

Nancyellen Keane: Oh, okay, that's a different issue, so, the point is whether you all want to appoint somebody now or later, I didn't understand the 29th.

Dudley Patteson: When is the notice sent out that anyone interested in being on council, when was that sent out?

Nancyellen Keane: Ten days ago, 2 weeks ago.

Dudley Patteson: It's, it's been awhile.

Nancyellen Keane: It was right after the meeting where the mayor said that he was going to, I don't know it was either the May or June meeting.



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Frances Westbrook: It has been known to me that there is a person out there, and they talked to me yesterday and I asked them, please, please, please get an application in pronto, so I think if we could just have a few days maybe it will allow that to happen. I agree with you, I think Chris Brawley is well qualified and would like to have him on board but if we were to do that at the, we could do that at the July meeting.

Nancyellen Keane: You can do that at the July meeting.

Anthony Marchetti: Can also do it now, Chris received the next highest amount of votes at the recent election, he served on the planning commission, he sent a letter in when nobody else did, let's not cause any more disruption to the town, let's start the next meeting with 6 council members, a new mayor and get some business done.

Frances Westbrook: Okay, Dudley.

Dudley Patteson: I agree with Anthony. I made the motion and he seconded it, so we have a motion on the floor.

Frances Westbrook: Second, and now we are in discussion.

Jackie Brown: Has this been advertised? I haven't seen anything.

Nancyellen Keane: It's been on the website and it was advertised the same way the mayor one was, it was advertised, posting on the post office door and the website because you are only looking for qualified voters. It has to be people within the town boundary that are voters.

Wayne Nunally: Here's my problem. Chris, I think you are wonderful, you know...

Frances Westbrook: Where is Chris?

Wayne Nunnally: I can't say who I voted for, but you are definitely qualified but nobody knew Fran was going to resign tonight, and so anybody who may want to board this has not had an opportunity until the resignation to submit an application. They probably could be holding back for that very reason, so I don't think it is, I think we have, we want to be responsible, we are charged with being responsible in exercising our fiduciary duties and I think it would be irresponsible if we don't allow sometime since this resignation was only done tonight....

Frances Westbrook: Oh you mean, my council seat?

Wayne Nunnally: Right.

Frances Westbrook: Oh, okay.



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Wayne Nunnally: Done tonight and we give them until the next meeting to get letters in and if there is no letters in or nobody submits then we vote on it at the next regularly called meeting.

Anthony Marchetti: The mayor seat has only been open an hour.

Frances Westbrook: That's the point he's making.

Wayne Nunnally: That's the point I'm making.

Anthony Marchetti: But you were running for mayor, so....

Frances Westbrook: But I still had my letter....

Wayne Nunnally: I'm not going to err into that depths of discussion.

Anthony Marchetti: If Chris knew that there was a possibility that everyone had the same equal opportunity.

Wayne Nunnally: Withdraw the question.

Frances Westbrook: Bonnie, do you have anything you'd like to say first. Alright, so the motion is...

Dudley Patteson: Everyone has admitted he is qualified, and I don't think we....

Wayne Nunnally: Let's vote.

Frances Westbrook: I would like to say that I think because of another interest out there, I'd like to see us postpone it, if not but only a week.

Dudley Patteson: But that person has...

Frances Westbrook: Excuse me, excuse me please, and if that person, we call a special meeting next week and get the deed done, but I'd like to see at least the opportunity for this person to submit paperwork if they are so inclined.

Nancyellen Keane: Fran, may I....

Frances Westbrook: Yes ma'am.

Nancyellen Keane: ...information, the reason that this was put up on the website a couple of weeks ago was for this purpose. If you waited until the July meeting there will probably be no special election for this position.



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Frances Westbrook: Well when do you submit the paperwork to the judge?

Nancyellen Keane: I will submit the paperwork to the judge for Tripp's vacancy probably tomorrow or the next day. But, my point is there is a deadline cutoff by which the judge will or will not give a writ of special election for a vacancy.

Frances Westbrook: Do you know when that deadline is?

Nancyellen Keane: I do not know the exact day, but I know that you are getting quite close to that when you get to July 8th because there is an election in November....

Frances Westbrook: Uh huh.

Nancyellen Keane: ...and there has to be candidates that have to be able to apply for that election in November and so, I'm just telling you....

Frances Westbrook: But I think it has to have a minimum of 45 days prior to the election, is that correct? As a cutoff time?

Nancyellen Keane: I'm saying there is a cutoff, but I don't know, I can't read the judge's mind, but I'm telling you, you need that, if you wait until July that will probably eliminate that.

Anthony Marchetti: ...to the people of Irvington since Chris had the highest amount of votes.

Frances Westbrook: Thank you.

Bonnie Schaschek: Can I ask the lawyer a question?

Frances Westbrook: Certain.

Bonnie Schaschek: So, Nancyellen, if we do an assigned, if the council assigns a council person now, is that council person taking the entire length of Fran's current or....

Frances Westbrook: It's just until November.

Nancyellen Keane: If you do it now, it's until November because there needs to be a special election then.

Bonnie Schaschek: Oh, so it's not for a permanent, it's going all the way through.

Nancyellen Keane: It's only for 6 months. It's only for a person to be an interim council member...

Anthony Marchetti: The same thing as Fran....



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Nancyellen Keane: The same thing that Fran is doing.

Frances Westbrook: Right. Four months plus the election time and I guess...

Bonnie Schaschek: I misunderstood what it was for.

Nancyellen Keane: The other thing, the distinction is, the reason I am talking about the date you actually take the vote is because later in the year, the judge has a certain window, he doesn't want to give the election board information too late for them to do the election stuff...

Bonnie Schaschek: Okay.

Nancyellen Keane: So that is why I'm saying if you don't do it tonight, you would need to call a special meeting within a week. I mean you should not wait until July if you seriously want the person to only serve 6 months and then have a special election to fill that seat for the rest of that term which is a considerable length by the way because I think you were elected...

Anthony Marchetti: Three years.

Nancyellen Keane: Three years yeah.

Frances Westbrook: The, until December tacked on the end since the General Assembly changed the whole election.

Nancyellen Keane: It will be 3 years, yeah.

Frances Westbrook: Three and half almost.

Bonnie Schaschek: I thought this was for the whole thing, not.

Frances Westbrook: Does everybody understand that, we are only talking about an interim appointment.

Anthony Marchetti: Correct.

Frances Westbrook: We are only talking about 4 months plus the election and certification.

Anthony Marchetti: Correct.

Nancyellen Keane: The person would get sworn in probably after January 1 or something like that...

Bonnie Schaschek: From the general election?



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Nancyellen Keane: From the November, if it is in November, if we meet the deadline and get in there for the November special election, then, and someone wins that....

Frances Westbrook: Uh huh.

Nancyellen Keane: ....then they would take office January 1 and that's what we did.

Frances Westbrook: But that's the 6 months year....

Nancyellen Keane: ... we are talking about yes.

Bonnie Schaschek: I don't think that's what we did in the past was it?

Frances Westbrook: Well, these rules have changed somewhat, so, I guess that is where some of the confusion is. Alright so, there has been a motion, a second, we'll do a vote, roll call vote. Please Anthony starting with you.

MOTION: To appoint Chris Braly to council.

Anthony Marchetti yes.

Dudley Patteson yes.

Jackie Brown: This is for Chris Braly?

Jackie Brown: Yes.

Wayne Nunnally yes.

Bonnie Schaschek yes.

Approved 5-0.

Frances Westbrook: Congratulations. Alright. Yes ma'am.

Nancyellen Keane: May I just ask you, would you allow Diane Mumford to swear you all in now so she can go....

Frances Westbrook: Absolutely.

Nancyellen Keane: Would that be okay?

Frances Westbrook: Chris.

Nancyellen Keane: Chris you need to come forward.

Frances Westbrook: Would you like to come forward.



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Dudley Patteson: Madam Mayor, while we are on the subject, I think we also need to appoint a vice mayor and I would like to appoint Anthony....

Frances Westbrook: Alright, hold on, we are going to do this swearing in real quick so she can be on her way.

Dudley Patteson: Well....

Frances Westbrook: Is the vice mayor sworn in also. I don't think so.

Dudley Patteson: Okay, just wanted to be certain.

Diane Mumford: Madam Mayor if you will raise your right hand please. I, Frances Westbrook.

Frances Westbrook: I Frances Westbrook.

Diane Mumford: Do solemnly swear and affirm.

Frances Westbrook: Do solemnly wear and affirm.

Diane Mumford: That I will support the Constitution of the United States.

Frances Westbrook: That I will support the Constitution of the United States.

Diane Mumford: And the Constitution of the Commonwealth of Virginia.

Frances Westbrook: And the Constitution of the Commonwealth of Virginia.

Diane Mumford: And that I will faithfully and impartially discharge.

Frances Westbrook: And that I will faithfully and impartially discharge.

Diane Mumford: All the duties incumbent upon me.

Frances Westbrook: All the duties incumbent upon me.

Diane Mumford: As Interim Mayor for the Town of Irvington.

Frances Westbrook: As Interim Mayor for the Town of Irvington.

Diane Mumford: Beginning June 15, 2021.

Frances Westbrook: Beginning June 15, 2021.



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Diane Mumford: And ending when a successor is elected and qualified from the special election.

Frances Westbrook: ---

Diane Mumford: And ending...

Frances Westbrook: And ending...

Diane Mumford: When a successor is elected.

Frances Westbrook: A successor is elected.

Diane Mumford: And qualified from the special election.

Frances Westbrook: And qualified from the special election.

Diane Mumford: According to the best of my ability.

Frances Westbrook: According to the best of my ability.

Diane Mumford: So help me God.

Frances Westbrook: So help me God. Alright.

Diane Mumford: Raise your right hand please. I, John C. Braly.

Chris Braly: I John C. Braly.

Diane Mumford: Do solemnly swear and affirm.

Chris Braly: Do solemnly wear and affirm.

Diane Mumford: That I will support the Constitution of the United States.

Chris Braly: That I will support the Constitution of the United States.

Diane Mumford: And the Constitution of the Commonwealth of Virginia.

Chris Braly: And the Constitution of the Commonwealth of Virginia.

Diane Mumford: And that I will faithfully and impartially discharge.

Chris Braly: And that I will faithfully and impartially discharge.



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Diane Mumford: All the duties incumbent upon me.

Chris Braly: All the duties incumbent upon me.

Diane Mumford: As council member for the Town of Irvington.

Chris Braly: As Interim Council Member.

Diane Mumford: For the Town of Irvington.

Chris Braly: For the Town of Irvington.

Diane Mumford: Beginning June 15, 2021.

Chris Braly: Beginning June 15, 2021.

Diane Mumford: And ending when a successor is elected.

Chris Braly: And ending when a successor is elected.

Diane Mumford: And qualified from the special election.

Chris Braly: And qualified from the special election.

Diane Mumford: According to the best of my ability so help me God.

Chris Braly: According to the best of my ability so help me God.

Frances Westbrook: Thank you Ms. Mumford.

Nancyellen Keane: This is where we were talking about.

Frances Westbrook: Exactly, so at this point we do need to appoint a vice mayor.

Dudley Patteson: I'd like to make a motion to appoint Anthony Marchetti for vice mayor.

Anthony Marchetti: Second.

Frances Westbrook: Second, uh, discussion. Anthony do you want to start, I would say you can be the last if yo like.

Anthony Marchetti: I'm happy to do it if that's what the council members so desire.

Frances Westbrook: And Dudley I know you nominated him, do you have anything else to say.



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Dudley Patteson: I just think Anthony has, is truly exemplary of a true good town council person and could not think of a better person to serve in the capacity of vice mayor.

Frances Westbrook: Thank you. Chris you're official, do you have any comments?

Chris Braly: Uh, no, I agree with what Dudley has said, I think it's important to have a vice mayor and move a motion to appoint Anthony, I think it should be seconded, he would be very good town representative in the capacity.

Frances Westbrook: Thank you. Jackie.

Jackie Brown: I think this wasn't on the agenda for tonight.

Frances Westbrook: Well, it was brought to our attention that we have got to have a vice mayor because that is what the resolution, not just because....

Nancyellen Keane: For signing checks....

Frances Westbrook: Signing checks, resolution...

Nancyellen Keane: To sign checks.

Jackie Brown: Okay.

Bonnie Schaschek: I'm fine.

Frances Westbrook: I'm sorry Wayne?

Wayne Nunnally: Well I know one thing, I know his company has a fabulous teacher.

Anthony Marchetti: I was gonna say about the teacher.

Wayne Nunnally: And I know that Anthony loves this town and I know that he is concerned about it and like me and the rest of us on council he wants to do and see the town grow appropriately and give our business, so it is without hesitancy I endorse you.

Anthony Marchetti: Thank you Wayne.

Frances Westbrook: Well I can't get more flowery than that, but I do have great confidence in you Anthony, I had the pleasure of working with you on town council and I too would be happy for you to be vice mayor, so, shall we call, roll call vote and I do believe you are allowed to vote for yourself, anybody?

MOTION: To appoint Anthony Marchetti as Vice Mayor.

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Anthony Marchetti yes.  
Dudley Patteson yes.  
Chris Braly yes.  
Jackie Brown yes.  
Wayne Nunnally yes, resoundingly.  
Bonnie Schaschek yes.

Approved 6-0.

Nancyellen Keane: Madam Mayor you can't vote.

Frances Westbrook: Oh.

Anthony Marchetti: Old habits.

Frances Westbrook: I retract my vote. But the vote does pass 5-0.

Nancyellen Keane: 6-0.

Frances Westbrook: One, two, three, four, five, thank you 6-0. Congratulations Anthony. So we'll move on now, I think we finished with that part, are we going now to the ARPA funds and I am going to turn this over to Nancyellen because I think we are going to have a few questions, the documents are rather complicated, I believe we have all read it and we may have some questions after you give a little bit of a briefing.

Nancyellen Keane: I'm sorry Chris, I'll send you the documents.

Frances Westbrook: Actually Chris, here take mine.

Nancyellen Keane: I want to just let you know that all the council, most of the council members responded to us that they are in favor of having this submitted. It will be submitted provided the meeting supports this, what we do now supports this, it will be submitted tonight by the deadline by the treasurer, Jay Sanudo at Robinson, Farmer, Cox. There are a couple of issues that I just want to make sure that everybody was aware of. One, he has to, the treasurer has to sign this application. When we met last Thursday I was unaware that he had to sign it, only that the mayor had to sign it and he has signed the copy now but he wants a vote from you all that it is okay for him to sign and be the financial contact and I would appreciate it, after you all are finished that you would do a motion that authorizes Robinson, Farmer, Cox to be the, a signatory on the application and the financial contact. See, once he submits it, they will be communicating with him and so that makes most sense. The other thing that I wanted to mention to you all is on the application, it is a one page application, it is very simple to fill out, but it does, as these forms,



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these Federal forms all often do, in the small print, it says that it incorporates terms from appendices C, D and E which is in the package and I want to make sure that everybody understands that is a cost of doing business associated with agreeing to these kinds of terms. These are the kinds of terms that a Federal government contractor would have to agree to. You have to agree to comply with the Civil Rights Act, you have to agree to make a report to the Federal Government if there is any Civil Rights complaints at the office, you know after this is submitted, you have to agree to put these terms in people's contracts that are relevant to these funds. There is a lot of things that would need, whoever is going to manage this at the town, would need to be trained and understand how to do this. I'm not saying it is overwhelming, I'm just saying larger jurisdictions do this all the time but you all are not even subject to some of these laws because of the number of employees you have or because you are not doing purchasing and so forth of significant amounts of money all the time. You are not complying with the procurement act and all those kinds of terms, so I just want to draw your attention to this, if you have any questions about what this means, you probably should talk to Jay Sanudo at Robinson, Farmer, Cox and I also wanted to answer, one council member had a question regarding the money that comes in and what bank account it will go into and I put that question to Robinson, Farmer, Cox and they say it can go in the CARES account. Now if you want further....

Wayne Nunnally: Wait Nancyellen, it can go where?

Nancyellen Keane: It can go into the bank account that has been set aside for CARES funds by the town, I believe Chesapeake Bank. I was asked, the question came back saying that they didn't think it could be it may need its own account. According to Robinson, Farmer, Cox it doesn't, but if you want to pursue that, that's his information, I'm not giving you that advice, I'm just passing that along to you just as an answer.

Frances Westbrook: So they would be comfortable with those two different funds in one account and then....

Nancyellen Keane: Yeas, on the books you would keep it separately, on the budget or whatever, and on QuickBooks and so forth but he said physically he believes it can go into the same account you already have opened for CARES funds.

Frances Westbrook: Okay.

Nancyellen Keane: That's from him, does anybody have any other questions about this, we have to submit this by midnight, he will do so. If you are still interested in submitting this application



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then I think that the thing to do would be to have a motion to authorize Robinson, Farmer, Cox to be the financial contact, and a signatory on the application.

Wayne Nunnally: I so move.

Frances Westbrook: Okay, a second?

Jackie Brown: Second.

Frances Westbrook: Alright, any discussion. I do want to say one thing and make sure that we are all perfectly clear about this aspect of it. Because of the complications of dealing with the funds and the Federal Government, I think it would be very prudent of us to hire someone at Robinson, Cox, probably whomever to manage this and make sure reports are done in a timely manner, whenever they occur and yes ma'am.

Nancyellen Keane: I was going to say, you just modify your agreement with them and just, this is a line item of what he is going to handle for you.

Frances Westbrook: Yeah, but my point is we are going to have to pay him to do that or pay the person to do that, but the funds can be used to pay a person to manage it so, as long as everybody is aware of that, that fact, some of the funds will have to be earmarked to pay this person.

Nancyellen Keane: Yeah.

Wayne Nunnally: Final question.

Bonnie Schaschek: Can I just...

Frances Westbrook: Yes ma'am.

Bonnie Schaschek: Um, when you were saying that all of these things, these are only things in use of the funds not our general operating.

Nancyellen Keane: Correct, you can confirm that with the treasurer....

Bonnie Schaschek: Okay.

Nancyellen Keane: ...because he is going to be more familiar with how that might bleed over into your other operations and your other funds.

Bonnie Schaschek: Okay, sorry, I just wanted to....

Frances Westbrook: So we are calling for the vote, Anthony.



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MOTION: To authorize Robinson, Farmer, Cox to be the financial contact and a signatory on the ARAPA application.

Anthony Marchetti yes.  
Dudley Patteson yes.  
Chris Braly abstain.  
Jackie Brown yes.  
Wayne Nunnally yes,  
Bonnie Schaschek yes.

Approved 5-0-1.

Fran Westbrook: Alright so we have four yes, five yes and one abstain. The motion passes. Alright so moving on to round table.

**F. ROUND TABLE**

Fran Westbrook: Do we have any comments or anything you wish to bring up.

Wayne Nunnally: I simply say I'm looking forward to the future.

Anthony Marchetti: Second.

Frances Westbrook: I'd like to say a couple of things first. Welcome as our vice mayor, I look forward to working with you and Chris I'm very glad to have you on board too. But more so a different thing, I thought about many things that were said at last Thursday's meeting, actually I spent quite a lot of time doing that, I believe that each town council member absolutely shares three common traits, one that we each chose to live here, two that we love our region, and three we truly want the best for our town and I believe each and every one of you believe the same thing also. Consequently, I am not going to give up on this body. I feel we can rise above the current situation if we are willing to grab the opportunity and learn from it enabling us to move forward in a positive manner. That would mean that every one of us would have to commit to doing the perspective work necessary to move forward as a team. So in order to implement one of the corrective measures outlined in the report from Hagan Meyer, I am asking that we move ahead in planning a retreat as soon as possible with the Town Council's endorsement I will gladly research the aspects of making that happen and bring it back to you at the July meeting. Thank you.

Wayne Nunnally: Move we adjourn.

Bonnie Schaschek: Don't you want to agree with Fran.



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Wayne Nunnally: Do we want to agree, oh yes, absolutely I agree.

Frances Westbrook: Anthony, did you...

Dudley Patteson: I'm sorry.

Frances Westbrook: I'm just asking for any comments. None.

Jackie Brown: Okay with me.

Chris Braly: One thing I'd like to say, I know in my letter of interest, I indicated that I would like to serve as the town council liaison on the planning commission specifically to complete the comprehensive plan update and survey project that the planning commission is working on, so at a minimum I'd like to at least see that through....

Frances Westbrook: Uh huh.

Chris Braly: ...but I do believe that having a member of town council serve as liaison on the planning commission is an important position and would like to volunteer to do that if it is okay with the rest of council.

Jackie Brown: I have something to say about that.

Frances Westbrook: Okay.

Jackie Brown: The way, the way it was set up for the town council liaison to work with the planning commission was that you were to attend the meetings but not say a word to observe and then report back to council, you would not be participating on the planning commission.

Chris Braly: I thought it was, and again I didn't research this.

Jackie Brown: I'm not saying that can't change but that's the way it is set up right now.

Chris Braly: Okay, because I was under the impression that I could participate in discussion but not vote.

Nancyellen Keane: I don't know where that came from. You are non-voting but you don't.

Jackie Brown: Right, I was the liaison for several years and I was told by council that I could not participate in any discussion unless someone asked me a question.

Nancyellen Keane: I never heard of this.



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Jackie Brown: I specifically came back to council and asked them whether that was really what they wanted to have happen and I was told that I was not supposed to not say anything. I was also told that I was chosen because of the history I have of serving on the planning commission for 10 to 12 years but then I wasn't allowed to share any of that expertise.

Nancyellen Keane: On the documents that you have that form the planning commission and all the by-laws they don't say any of that so you could participate, you can't vote.

Chris Braly: Yeah, I understand that.

Frances Westbrook: And I would like to think that, I mean if you didn't want anyone, I mean this is my person opinion, jump in, if the zoning administrator almost serves that function, you go up, you give your report, you answer questions, you sit down and you don't participate other than that, and you only answer questions, so we already have that function so to speak as far as a zoning administrator, so to me a liaison would function as joining a conversation, answering questions....

Anthony Marchetti: Contributing.

Frances Westbrook: And could be contributing.

Chris Braly: It would also allow me to voice the opinion of the town council....

Frances Westbrook: Perhaps to clarify some things....

Chris Braly: To help either expedite things or clarify a position that the planning commission needs to look at prior to....

Wayne Nunnally: Madam Mayor I move that allow the council representative from the planning commission to participate freely by asking questions, giving knowledge, making suggestions and have a free open discussion within the planning commission but can't vote.

Frances Westbrook: I don't think we need that but.

Dudley Patteson: Let's get it going.

Bonnie Schaschek: Yes we do because I was also in the same position which is why I say I won't do it again.

Jackie Brown: No it was terrible.

Wayne Nunnally: We have a motion.

Bonnie Schaschek: I second the motion.



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Frances Westbrook: Second motion, roll call vote please.

MOTION: To appoint Chris Braly as council liaison to planning commission.

Anthony Marchetti yes.

Dudley Patteson yes.

Chris Brawley yes.

Jackie Brown yes.

Frances Westbrook yes, I can't, I'm sorry.

Wayne Nunnally yes.

Bonnie Schaschek yes.

Approved 6-0.

Nancyellen Keane: So now are you going to appoint him to the planning commission as the liaison.

Frances Westbrook: Yes, it's passed so now you are appointed to the planning commission as the town council's liaison.

Nancyellen Keane: And you are vacating your planning commission seat.

Chris Braly: Yes.

Wayne Nunnally: So at the next meeting.

Frances Westbrook: Anything else we need to bring up at round table.

**G. ADJOURN**

Wayne Nunnally: Move we adjourn.

Frances Westbrook: Second?

Anthony Marchetti: Second.

Frances Westbrook: Meeting is adjourned.