

**REGISTRY FOR THOSE OFFERING
SHORT TERM RENTALS WITHIN THE TOWN OF IRVINGTON**

Pursuant to Town of Irvington Code Section 34.40 *et seq.*, all operators who offer to rent lodgings for compensation for stays of fewer than thirty (30) consecutive days, unless exempt, must first register with the Town. After the initial registration, operators must renew their registration each year by January 15. (NOTE: Compensation for such lodgings is subject to the Town's transient occupancy tax, See Town Code Section 34.01 *et seq.* The transient occupancy tax rate is set from time to time by Council. Tax payments are due monthly in arrears.) For questions, please contact the Town Clerk at 804-438-6230.or ltaylor@town.irvington.va.us.

REGISTRATION

The registration fee is set by Town Council from time to time and is required to be paid in order to complete registration.

1. Operator Name:

2. Physical address of all short term rentals offered within the Town (use extra sheets if necessary):

3. Owner Name(s) if different from Operator:

The information I have provided is true and complete, to the best of my knowledge and belief.

By: _____ (Operator signature, title)

Date: _____

Operator phone: _____ Email: _____

Approved as complete by: _____ (Town Clerk) Date: _____