

Town of Irvington, Virginia  
Profit & Loss  
December 2021

	Dec 21	Dec 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
CARES Fund Grant - Income	4,187.00		4,187.00	100.0%
Cable TV/Comm Income	151.44	154.96	-3.52	-2.3%
Interest Income	36.14	95.63	-59.49	-62.2%
Permit Fees	205.00		205.00	100.0%
Property Rental Fees	500.00		500.00	100.0%
Real Estate Tax - Revenue	34,201.43	19,879.94	14,321.49	72.0%
Auto/Golf Tags - Revenue	5,580.00	4,534.00	1,046.00	23.1%
Occupancy Tax	15,916.29		15,916.29	100.0%
Local Sales & Use Tax	3,370.84		3,370.84	100.0%
Total Income	64,148.14	24,664.53	39,483.61	160.1%
Gross Profit	64,148.14	24,664.53	39,483.61	160.1%
Expense				
CARES Fund Grant - Expenses	30,187.00	8,539.28	21,647.72	253.5%
Office Rent	795.61		795.61	100.0%
Employee Expenses				
Other	105.00		105.00	100.0%
Employer Payroll Taxes	335.96		335.96	100.0%
Wages/Salaries	4,391.66		4,391.66	100.0%
Total Employee Expenses	4,832.62		4,832.62	100.0%
Professional Services				
Accounting	1,556.25		1,556.25	100.0%
Legal	1,961.66		1,961.66	100.0%
Total Professional Services	3,517.91		3,517.91	100.0%
Office Expense				
Printer Lease	456.71		456.71	100.0%
Repairs & Maintenance	95.00		95.00	100.0%
Computer				
Processing Fees	539.07	104.99	434.08	413.5%
Maintenance/Repairs		350.00	-350.00	-100.0%
Total Computer	539.07	454.99	84.08	18.5%
Postage	244.75		244.75	100.0%
Supplies	54.65	1,165.83	-1,111.18	-95.3%
Total Office Expense	1,390.18	1,620.82	-230.64	-14.2%
Municipal Expenses				
PP - Collection Fee	558.00	453.40	104.60	23.1%
RE Tax Collection Fee	3,420.14	1,987.99	1,432.15	72.0%
Total Municipal Expenses	3,978.14	2,441.39	1,536.75	63.0%
Town Council Expenses				
Town Council Minutes	214.50		214.50	100.0%
Public Notices	292.50		292.50	100.0%
Total Town Council Expenses	507.00		507.00	100.0%
Planning Commission Expenses				
Public Notices		164.10	-164.10	-100.0%
Total Planning Commission Expenses		164.10	-164.10	-100.0%
Utilities				
Electricity				
Street Lights	764.58		764.58	100.0%
Town Office	108.41		108.41	100.0%
Electricity - Other	5.50		5.50	100.0%
Total Electricity	878.49		878.49	100.0%
Internet	75.71		75.71	100.0%
Telephone	125.65		125.65	100.0%
Water	25.33		25.33	100.0%
Utilities- Recreation	23.59		23.59	100.0%
Total Utilities	1,128.77		1,128.77	100.0%

	Dec 21	Dec 20	\$ Change	% Change
Town Maintenance				
Refuse & Debris Removal	156.00		156.00	100.0%
Grounds/Landscape	1,745.00		1,745.00	100.0%
Total Town Maintenance	1,901.00		1,901.00	100.0%
Community Support /Tourism				
Charitable Donations				
Steamboat Era Museum (501c3)	2,500.00	2,500.00		
Total Charitable Donations	2,500.00	2,500.00		
Flags/Banners				
Maintenance & Repair	3,175.00	3,070.00	105.00	3.4%
Total Flags/Banners	3,175.00	3,070.00	105.00	3.4%
Flack Shack		8,334.00	-8,334.00	-100.0%
Total Community Support /Tourism	5,675.00	13,904.00	-8,229.00	-59.2%
Capital Expenses				
FLAGS AND BANNERS		465.00	-465.00	-100.0%
Electrical Renovation		727.65	-727.65	-100.0%
Total Capital Expenses		1,192.65	-1,192.65	-100.0%
Total Expense	53,913.23	27,862.24	26,050.99	93.5%
Net Ordinary Income	10,234.91	-3,197.71	13,432.62	420.1%
Net Income	10,234.91	-3,197.71	13,432.62	420.1%

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Town of Irvington, Virginia  
Profit & Loss Budget Performance  
July through December 2021

	Jul - Dec 21	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
ARPA Fund Grant Income			10,000.00
VA Tourism Grant			12,000.00
CARES Fund Grant - Income			
Cont_Cap_Finan_Plan			
Fire Grant/State		6,000.00	12,000.00
Bank Franchise Income	6,000.00	852.00	1,700.00
Cable TV/Comm Income	852.00	498.00	1,000.00
Interest Income	498.00	998.00	2,000.00
Permit Fees	998.00	502.00	1,000.00
Property Rental Fees	502.00	30,000.00	60,000.00
Real Estate Tax - Revenue	30,000.00	4,752.00	9,500.00
Auto/Golf Tags - Revenue	4,752.00	98,260.50	196,521.00
Occupancy Tax	98,260.50	12,750.00	25,500.00
Local Sales & Use Tax	12,750.00	1,002.00	2,000.00
Lokey Funding	1,002.00	126.00	250.00
Miscellaneous Income	126.00		
<b>Total Income</b>	<b>155,740.50</b>	<b>155,740.50</b>	<b>321,471.00</b>
<b>Gross Profit</b>	<b>155,740.50</b>	<b>155,740.50</b>	<b>321,471.00</b>
Expense			
CARES Fund Grant - Expenses	12,499.98	12,499.98	25,000.00
Mayor's Discretionary Fund	502.00	502.00	1,000.00
Office Rent	4,698.00	4,698.00	9,400.00
Employee Expenses			
Employee Conferences/Sem/Wkshp			
Employee Bonding			
Employer Payroll Taxes			
Wages/Salaries			
Workers Compensation Insurance			
Employee Expenses - Other	36,000.00	36,000.00	72,000.00
<b>Total Employee Expenses</b>	<b>36,000.00</b>	<b>36,000.00</b>	<b>72,000.00</b>
Professional Services			
Realtor Fees			
Accounting			
Wealth Management			
Legal			
One Time Bonus			
Legal - Other			
<b>Total Legal</b>			<b>34,000.00</b>
Professional Services - Other	17,002.00	17,002.00	34,000.00
<b>Total Professional Services</b>	<b>17,002.00</b>	<b>17,002.00</b>	<b>34,000.00</b>
Insurance			
Building/Property Insurance			
General Liability Insurance			
Insurance - Other	2,502.00	2,502.00	5,000.00
<b>Total Insurance</b>	<b>2,502.00</b>	<b>2,502.00</b>	<b>5,000.00</b>
Public Safety			
ATL Fire Grant			
Code Enforcement			
Public Safety - Other			10,500.00
<b>Total Public Safety</b>			<b>10,500.00</b>

	Jul - Dec 21	YTD Budget	Annual Budget
Office Expense			
Printer Lease			
Other			
Dues & Subscriptions			
Banking Fees			
Equipment			
Repairs & Maintenance			
Janitorial			
Computer			
Processing Fees			
Maintenance/Repairs			
Hardware			
Software			
Total Computer			
Postage			
Supplies			
Website Maintenance			18,500.00
Office Expense - Other	9,248.00	9,248.00	
Total Office Expense	9,248.00	9,248.00	18,500.00
Municipal Expenses			
PP - Collection Fee			
RE Tax Collection Fee			
Codification of Ordinances			
Comprehensive Plan			
Election Expenses			17,000.00
Municipal Expenses - Other	8,502.00	8,502.00	
Total Municipal Expenses	8,502.00	8,502.00	17,000.00
Town Council Expenses			
Public Notices			
Conferences/Seminars/Workshops			3,000.00
Town Council Expenses - Other	1,500.00	1,500.00	
Total Town Council Expenses	1,500.00	1,500.00	3,000.00
Planning Commission Expenses			
Public Notices			
Conferences/Seminars/Workshops			33,000.00
Planning Commission Expenses - Other	16,500.00	16,500.00	
Total Planning Commission Expenses	16,500.00	16,500.00	33,000.00
Utilities			
Heating Fuel			
Electricity			
Street Lights			
Town Office			
Total Electricity			
Internet			
Telephone			
Water			
Utilities- Recreation			15,000.00
Utilities - Other	7,500.00	7,500.00	
Total Utilities	7,500.00	7,500.00	15,000.00
Town Maintenance			
Refuse & Debris Removal			
Grounds/Landscape			15,000.00
Town Maintenance - Other	7,500.00	7,500.00	
Total Town Maintenance	7,500.00	7,500.00	15,000.00
Community Support /Tourism			
Irvington Crab Festival	600.00	600.00	1,200.00

	Jul - Dec 21	YTD Budget	Annual Budget
Charitable Donations			
Steamboat Era Museum (501c3)	1,250.02	1,250.02	2,500.00
Lancaster Community Library	1,000.02	1,000.02	2,000.00
Fire & Rescue	1,250.02	1,250.02	2,500.00
Total Charitable Donations	3,500.06	3,500.06	7,000.00
Community Events			
Irvington Golf Tourney	1,000.02	1,000.02	2,000.00
July 4th Parade/Concert	2,500.02	2,500.02	5,000.00
Total Community Events	3,500.04	3,500.04	7,000.00
Town Commons/Tennis Cts/Gazebo			
Flags/Banners			
Maintenance & Repair			
Hardware			
Flags/Banners - Other	4,999.98	4,999.98	10,000.00
Total Flags/Banners	4,999.98	4,999.98	10,000.00
Flack Shack			
Steamboat Era Museum		250.02	500.00
Trolley, Town of Kilmarnock	250.02	1,000.02	2,000.00
Virginia River Realm	1,000.02	1,000.02	2,000.00
Misc Community Support & Touris	125.02	125.02	250.00
Town WiFi			
Total Community Support /Tourism	13,975.14	13,975.14	27,950.00
Reconciliation Discrepancies			
Capital Expenses			
CONTINGENCY FUND	5,682.00	5,682.00	11,360.00
STORAGE SHED			
Stump Removal			
Common Landscaping			
Tennis Court Repair			
CHRISTMAS LIGHTS & DECORATIO...			
FLAGS AND BANNERS			
Electrical Renovation			
TOWN HALL RENOVATIONS			
Hardware/Software			
Municipal Information			
Website Design			
INFRASTRUCTURE			
New Town Office			
Planning/Downpayment			
15 Year Mortgage 400k			
Capital Expenses - Other	24,380.52	24,380.52	48,761.00
Total Capital Expenses	30,062.52	30,062.52	60,121.00
Total Expense	167,991.64	167,991.64	346,471.00
Net Ordinary Income	-12,251.14	-12,251.14	-25,000.00
Other Income/Expense			
Other Income			
Gain/Loss on Sale of Property			
Total Other Income			
Net Other Income			
Net Income	-12,251.14	-12,251.14	-25,000.00

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Town of Irvington, Virginia  
Check Detail  
December 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	DBT	12/03/2021	Google		Chesapeake Bank ...	-256.00	-256.00
TOTAL					Processing Fees	-256.00	256.00
Check	DBT	12/08/2021	Wix.com, Inc.		Chesapeake Bank ...	-178.08	-178.08
TOTAL					Processing Fees	-178.08	178.08
Check	DBT	12/13/2021	Amazon		Chesapeake Bank ...	-54.65	-54.65
TOTAL					Supplies	-54.65	54.65
Check	DBT	12/16/2021	Norton		Chesapeake Bank ...	-104.99	-104.99
TOTAL					Processing Fees	-104.99	104.99
Check	EFT	12/15/2021	IRS		Chesapeake Bank ...	-839.62	-839.62
TOTAL					Payroll Liabilities	-839.62	839.62

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt-Check	14120	12/06/2021	Aqua Virginia		Chesapeake Bank ...		-25.33
Bill		11/23/2021		Water		-6.24	6.24
Bill		11/23/2021		Water		-19.09	19.09
TOTAL						-25.33	25.33
Bill Pmt-Check	14121	12/06/2021	Arrowhead Lawncare		Chesapeake Bank ...		-1,745.00
Bill		12/06/2021		Grounds/Landscape		-1,745.00	1,745.00
TOTAL						-1,745.00	1,745.00
Bill Pmt-Check	14122	12/06/2021	Atlantic Broadband		Chesapeake Bank ...		-201.36
Bill		11/21/2021		Internet		-75.71	75.71
				Telephone		-125.65	125.65
TOTAL						-201.36	201.36
Bill Pmt-Check	14123	12/06/2021	BMS Direct		Chesapeake Bank ...		-214.75
Bill		10/28/2021		Postage		-214.75	214.75
TOTAL						-214.75	214.75
Bill Pmt-Check	14124	12/06/2021	Cox & Son Termite & Pest		Chesapeake Bank ...		-95.00
Bill		12/01/2021		Repairs & Mainten...		-95.00	95.00
TOTAL						-95.00	95.00

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	14125	12/06/2021	Dominion Energy Virginia		Chesapeake Bank ...	-902.08	-902.08
Bill		11/23/2021		Town Office		-108.41	108.41
Bill		11/24/2021		Utilities- Recreation		-23.59	23.59
Bill		11/24/2021		Electricity		-5.50	5.50
Bill		11/29/2021		Street Lights		-764.58	764.58
TOTAL						-902.08	902.08
Bill Pmt -Check	14126	12/06/2021	ICN Enterprises LLC (c)		Chesapeake Bank ...	-795.61	-795.61
Bill		11/19/2021		Office Rent		-795.61	795.61
TOTAL						-795.61	795.61
Bill Pmt -Check	14127	12/06/2021	Keane Law PLLC		Chesapeake Bank ...	-1,157.66	-1,157.66
Bill		12/02/2021		Legal		-1,157.66	1,157.66
TOTAL						-1,157.66	1,157.66
Bill Pmt -Check	14128	12/06/2021	Paul Elbourn		Chesapeake Bank ...	-3,175.00	-3,175.00
Bill		12/01/2021		Maintenance & Re...		-3,175.00	3,175.00
TOTAL						-3,175.00	3,175.00
Bill Pmt -Check	14129	12/06/2021	RiskAware		Chesapeake Bank ...	-105.00	-105.00
Bill		09/30/2021		Other		-105.00	105.00
TOTAL						-105.00	105.00



Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt - Check	14130	12/06/2021	Robinson, Farmer, Cox Associ...		Chesapeake Bank ...	-1,556.25	-1,556.25
Bill		12/01/2021			Accounting	-1,556.25	1,556.25
TOTAL						-1,556.25	1,556.25
Bill Pmt - Check	14131	12/06/2021	Sandra L. Hall		Chesapeake Bank ...	-214.50	-214.50
Bill		11/30/2021			Town Council Min...	-214.50	214.50
TOTAL						-214.50	214.50
Check	14132	12/10/2021	Lancaster County		Chesapeake Bank ...	-26,000.00	-26,000.00
TOTAL					CARES Fund Gra...	-26,000.00	26,000.00
Paycheck	14133	12/21/2021	Nelson, Justin D.		Chesapeake Bank ...	-2,166.66	-2,025.96
					Wages/Salaries	-300.00	300.00
					Wages/Salaries	153.00	-153.00
					Payroll Liabilities	-152.93	152.93
					Employer Payroll T...	152.93	-152.93
					Payroll Liabilities	152.93	-152.93
					Payroll Liabilities	-35.77	35.77
					Employer Payroll T...	35.77	-35.77
					Payroll Liabilities	35.77	-35.77
					Payroll Liabilities	99.00	-99.00
TOTAL						-2,025.96	2,025.96

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	14134	12/21/2021	Taylor, Laurel S.		Chesapeake Bank ...	-1,520.24	-1,520.24
					Wages/Salaries	1,625.00	1,625.00
					Wages/Salaries	-300.00	300.00
					Payroll Liabilities	192.50	-192.50
					Employer Payroll T...	-119.35	119.35
					Payroll Liabilities	119.35	-119.35
					Payroll Liabilities	119.35	-119.35
					Employer Payroll T...	-27.91	27.91
					Payroll Liabilities	27.91	-27.91
					Payroll Liabilities	27.91	-27.91
					Payroll Liabilities	65.00	-65.00
TOTAL						-1,520.24	1,520.24
Bill Pmt -Check	14135	12/20/2021	Ambrose Disposal Service, Inc.		Chesapeake Bank ...	-156.00	-156.00
Bill		12/01/2021			Refuse & Debris R...	-39.00	39.00
Bill		12/01/2021			Refuse & Debris R...	-117.00	117.00
TOTAL						-156.00	156.00
Bill Pmt -Check	14136	12/20/2021	BMS Direct		Chesapeake Bank ...	-30.00	-30.00
Bill		10/28/2021			Postage	-30.00	30.00
TOTAL						-30.00	30.00
Bill Pmt -Check	14137	12/20/2021	Entertainment Systems		Chesapeake Bank ...	-4,187.00	-4,187.00
Bill		12/15/2021			CARES Fund Gra...	-4,187.00	4,187.00
TOTAL						-4,187.00	4,187.00

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	14138	12/20/2021	Rappahannock Record		Chesapeake Bank ...	-292.50	-292.50
Bill		11/30/2021			Public Notices	-292.50	292.50
TOTAL						-292.50	292.50
Bill Pmt -Check	14139	12/20/2021	Sands Anderson		Chesapeake Bank ...	-804.00	-804.00
Bill		12/06/2021			Legal	-804.00	804.00
TOTAL						-804.00	804.00
Bill Pmt -Check	14140	12/20/2021	Steamboat Era Museum		Chesapeake Bank ...	-2,500.00	-2,500.00
Bill		12/09/2021			Steamboat Era Mu...	-2,500.00	2,500.00
TOTAL						-2,500.00	2,500.00
Bill Pmt -Check	14141	12/20/2021	US Bank Equipment Finance		Chesapeake Bank ...	-456.71	-456.71
Bill		12/10/2021			Printer Lease	-420.04	420.04
					Printer Lease	-36.67	36.67
TOTAL						-456.71	456.71