

(1) Abandoned signs;

(2) Any sign erected for which no sign permit was issued by the town or which has had its permit revoked; and

(3) Any sign not properly maintained, such as, but not limited to, signs that are structurally unsound or are hazardous or unsafe.

(B) (1) The Zoning Administrator shall cause a notice of such violation to be served on the owner of the building, structure or lot where said sign is located or the lessee or tenant of the part of or the entire building, structure or lot where said sign is located, requiring the owner or lessee or tenant to remove the illegal sign within ten business days.

(2) The notice may be served personally or by certified mail, return receipt requested.

(3) Upon failure of said owner or lessee or tenant to remove the sign within ten business days after notice is provided, the Zoning Administrator shall be authorized to enter upon said property and remove from there any said illegal sign at costs to the owner, lessee or tenant.

(4) No liability shall attach to the town or any officers, employees or agents of the town, except for acts of willful negligence in connection with the removal of any such illegal sign.

(C) In cases of emergency, the Zoning Administrator may cause the immediate removal of a dangerous or defective sign without notice, at the direction of the Town Council.  
(Ord. passed 9-12-2013; Ord. passed - -)

#### § 154.195 PERMITS.

(A) (1) It shall be unlawful for any person to post, display, change or erect a permanent sign or structure in the town without having first obtained a permit and paying said permit fee, except that temporary signs with 30-day limit shall pay no fee.

(2) All applications for sign permits shall be filed and the fee paid by the owner, or his or her agent, with the Administrator, upon forms furnished by the Zoning Administrator.

(B) Said permit applications shall describe and set forth the following:

(1) Type of sign detailing design and architecture in keeping with the intent of this subchapter;

(2) (a) Street address of the property upon which said sign is to be located and the proposed location of said sign on said property; and

(b) In the absence of a street address, a method of location acceptable to the Administrator shall be used.

(3) Square foot area per sign face and the aggregate square foot area of the sign in conformity with this subchapter;

(4) Name, address and signature of the owner or lessee in control or possession of the real property upon which said sign is to be located; and

(5) Sketch, blueprint, blueline print or similar presentation drawn to scale, showing all pertinent structural details and display materials in accordance with the requirements of the County Building Code. The design is to be approved by the Town Council.

(C) Provided that provisions of this subchapter have first been complied with, and the signs do not violate any of the terms, conditions or provisions of this subchapter, or of any other law or ordinance, within ten business days after receipt by the Zoning Administrator, a permit for such sign and structure shall be issued and the Zoning Administrator shall retain a copy thereof for his or her records.

(D) If a sign authorized by a permit is not completed and in place within six months after the date the permit was issued, said permit shall become null and void, except that the Zoning Administrator may grant one extension for a period not to exceed six months.

(E) Design, size, construction and placement of a sign shall not deviate from the plans approved for issuance of the permit.

(F) After the issuance of any permit for a sign under this subchapter and within ten days after the installation of such sign, the applicant shall submit a photograph of the sign as completely installed, which shall be filed with the original application, along with written certification from the owner, applicant or designer whose name appears on the approved plans, that the sign has been constructed according to the approved plans.

(Ord. passed 9-12-2013; Ord. passed - -)

#### § 154.196 ADMINISTRATION AND ENFORCEMENT.

(A) The provisions of this subchapter shall be administered and enforced by the Zoning Administrator, who shall have the power to make necessary inspections.

(B) No sign permit shall be approved by the Zoning Administrator except in compliance with the provisions of this subchapter.

(Ord. passed 9-12-2013; Ord. passed - -)

## § 154.197 SIZE, TIME AND DURATION.

<i>Type</i>	<i>Dimensions</i>	<i>Duration of Display</i>
"A" frame or sandwich signs in areas zoned B-1 and B-2	8 sq. ft.	During business hours
Architecturally incorporated signs	By special permit only	No limit
Contractor signs during new construction or renovation projects	6 sq. ft.	Until completion of work
Directional	2 sq. ft.	As authorized by Town Council
Event, special	16 sq. ft.	30 days per event
Exempt signs (see § 154.193)	16 sq. ft.	120 days
Fixed business signs, professional, business, store	8 sq. ft.	No limit
Flags in areas zoned B-1 and B-2 that announce the business is open	8 sq. ft.	During business hours
For sale or for lease signs by owner or agent	6 sq. ft.	Until sold or leased
Historical, residential	14 in. by 10 in. or 2 sq. ft.	No limit
Home occupations or residence, owners' or property name	6 sq. ft.	No limit
Legal notices	1 sq. ft.	As needed
No trespassing	1 sq. ft.	No limit
Private property	1 sq. ft.	No limit
Temporary	1 sq. ft.	14 days
Window, business	30% of window area	No limit

(Ord. passed 9-12-2013; Ord. passed - -)

## § 154.198 OTHER LIMITATIONS.

(A) Overall heights of signs shall not exceed 96 inches for business signs and 48 inches for residential signs.

(B) Temporary real estate signs are limited to two per lot.

(C) Real estate signs must be removed no later than two weeks after property sale or lease.