

# FOUR WINDS DESIGN, LC

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Richmond, Virginia 23235

March 13, 2024

## Irvington Commons Revitalization Committee

Irvington Town Commons Master Plan  
98 King Carter Drive  
Irvington, Virginia 22480

### Invoice #002-24, submitted 2.8.24

#### Costs per agreement

Project deposit		\$ 6,000.00
Kickoff meeting, site analysis, provide survey, interviews	(\$1,600.00 @ 100%)	\$ 1,600.00
Revision of master plan and committee review	(\$4,600.00 @ 50%)	\$ 2,300.00
Cost Analysis	(\$2,400.00 @ 10%)	\$ 240.00
In-person review and subsequent alterations	(\$2,000.00 @ 0%)	\$ 0.00
Final presentation and prints	(\$2,200.00 @ 0%)	\$ 0.00
Subtotal		\$ 8,750.00
Invoice #039-23, paid		\$- 6,000.00
Invoice #002-24, paid		\$- 2,750.00
	<b>Total Due:</b>	<b>\$ 1,390.00</b>

Please make checks out to Four Winds Design, LC and mail to the above address. Payment via Venmo also works with username @Drew-Harrigan-1. Credit card payment is also possible with a service fee of three percent, just ask! Your prompt payment is appreciated. Thank you!