



Engineering, Surveying & Land Planning

December 1, 2021

Mr. Justin Nelson
Zoning Administrator
Town of Irvington
P O Box 174
Irvington, VA 22480

Re: *Town of Irvington—Town Hall/Addendum #1
Irvington, VA*

Dear Mr. Nelson;

Bay Design Group (BDG) is pleased to provide this addendum to our previous proposal dated December 29, 2020 and accepted by the Town on December 31, 2020. Pursuant to our various discussions with your predecessor, Ms. Lara Brown, and review of the May 26, 2021 Concept Plan with Town Council in July, 2021, the BDG scope of work needs to be expanded to address:

- Expanded final plan review from four agencies (Town, County, VDH, VDOT) by additional agency (DEQ) due to exceeding the 1 acre land disturbance threshold
- Preparation of an offsite drainage easement plat at TM 27C(1)-1 (i.e., Hefferdam/Hensler property)
- Two (2) VDH well abandonment permit renewals due to Town inaction on 2004 and 2011 permits

Accordingly, our amended and additional services will involve the following fees:

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|---|---|
| 1. <i>Site Boundary/Topographic Survey</i> | no fee change from December, 2020 |
| 2. <i>Sewage Disposal System</i> | no fee change from December, 2020 |
| 3. <i>Final Site Plan</i> | no fee change from December, 2020 |
| 4. <i>Sewage Disposal/Site Plan Review Coordination</i> | Hourly (increase est d fee range from \$2,500-\$3,000 to \$4,000-\$5,000) |
| 5. <i>Boundary Line Vacation Plat</i> | no fee change from December, 2020 |
| 6. <i>Offsite Drainage Easement Plat</i> | Hourly (est d \$800-\$1,200) |
| 7. <i>Well Abandonment Permit Renewal</i> | Hourly (est d \$750-\$1,000) |
| 8. <i>Bid/ Construction Phases</i> | no change from December, 2020; fees for assistance to Town and Contractor to be developed and coordinated with Town prior to performing any bid/construction phase assistance |

Should you have any questions or concerns about the amendment, please do not hesitate to contact me. Any changes to the scope of this addendum must be agreed to by Bay Design Group. If this satisfactorily sets forth your understanding of our agreement, we would appreciate your signature in the space provided below and returning it to us as authorization to proceed.

Sincerely,

W. Ben Burton

W. Ben Burton, PE
Senior Engineer

Accepted: _____ 20____

By: _____
(Signature)

40 Cross Street
Suite 100