**AGENDA**

1. **CALL TO ORDER**, J. Harris, Mayor, 6:30 p.m.
2. **ROLL CALL**

Julie Harris Present

Bonnie Schaschek Present

Wayne Nunnally Present

Jackie Brown Present

Judith Penniman Present

Dudley Patteson Present

Anthony Marchetti Absent

Also Present

Justin Nelson, Zoning Administrator

Laurel Taylor, Town Clerk

Andrew McRoberts, Town Attorney

1. **APPROVE AGENDA (amended at the table)**

**Motion (W. Nunnally) to amend Agenda** to have a discussion under new business regarding revisions of the ordinances/code.

**Second: J. Penniman.**

**Motion passes: 5-0.**

1. **APPROVE MINUTES**

* February 10, 2022, Town Council Summary

**Motion to Approve 02/10/2022 minutes: W. Nunnally.**

**Second: J. Penniman.**

**Motion passes: 5-0.**

* February 16, 2022, Town Council/Planning Commission with EPR-PC Joint Public Meeting Summary

**Motion to Approve 02/16/2022 TC/PC Meeting Summary: W. Nunnally.**

**Second: B. Schaschek.**

**Motion passes: 5-0.**

1. **FINANCIAL REPORT**

* Treasurer’s Reports for January, February, and March.

Treasurer’s report accepted for January, February, and March.

1. **PUBLIC COMMENT**

* Any topic from the public.
* VIA Request for Use of Town Commons and North Commons for certain dates (dates provided to staff) for events. Requirements were mentioned as far as volunteers, etc. Landscaping/decorations was also discussed for the events.
* Seven Farmer’s Markets, May through November on the first Saturday of each month. The Boot Sale on May 28, an October Halloween Children’s Event on October 31, and the Turkey Trot on November 24. July 2 evening after the Farmer’s Market will be an Evening Concert with the United States Air Force Band. At a date to be determined, there will be a September outdoor concert on the Commons.

**Motion to Approve dates for VIA events: W. Nunnally.**

**J. Penniman: Second.**

**Motion Passes: 5-0.**

* G. Kuper: Thank Justin Nelson, zoning administer for the handling of a recent permit request and return to good governance practice.
* G. Kuper: Concern regarding approval of two C1/C2 approvals and the two pending approvals regarding commercialization of Route 200.

**Motion made for Mayor to write the Lancaster Board of Supervisors and express our concern over the commercialization of Route 200: W. Nunnally.**

**J. Penniman: Second.**

**Motion passes: 5-0.**

* Survey Questions/Suggestions
* J. Taylor -- What is the vision of where it is going. Citizens need to speak up about preferences.
* G. Kuper – Growth tends to threaten our Town, distractions from the Town lifestyle. The survey questions need to address the elements that residents feel will support the characteristics of the Town that the residents like. Distractions such as too many non-visiting visitors, “urban scowl”, land use, Airbnb’s, commercial investment that serves the Town’s needs instead of just bringing in commercial investments.
* Emailed questions:
* J. Friday -- Municipal waste treatment options, is it operating properly under normal circumstances, (this question should be in the survey). During wet weather, any difficulties.
* F. Totten -- Traffic circle between Windswept and the gas station to make intersection more attractive and safer.
* J. McGeorge (6 questions).
  + Do we want STR property as neighbors.
  + Do we want more law enforcement and traffic control in town?
  + Build a new Town Office or just keep renting space?
  + Keep donating tax money to websites that promote tourism?
  + Do we want/need sewer?
  + Do we want to change Irvington or keep it the way it is?
* S. Spencer – List of questions.
  + Enforcement of 25 mph speed limit.
  + 3-way stop sign Irvington & King Carter Roads.
  + Flashing light/crosswalk at Chesapeake Drive.
  + Speed bumps to slow traffic.
  + Speed limit signs/flashing indicators.
  + Village police officer to manage speed infractions.
  + Attendance of school age children public or private.
  + New playground equipment in Town Commons.
  + Should STR’s be restricted.
  + Placement of dog waste stations.
  + Leash law.
  + Through truck traffic rerouted away from Irvington.
  + Age restrictions and penalties for golf cart use.
  + New village wide sewer system.
  + Do we need to spend money on new Town Hall building?
* M. Chapman –
  + Increase density and development in town.
  + Do residents want to encourage more tourism in Town.
  + STR’s be limited.
  + Resident housing type preferences.
  + Future capital projects warrant community support.
* I. Ormesher/Judy Faye –
  + Questions should be specific enough for residents to voice preferences on known issues, e.g., further development, increased housing density, exercise facilities on the Commons, Irvington environmental policy, tax money to be collected without purpose, housing for residents versus STR’s, reduce vehicle traffic on Route 200, Town Office on North Commons.
* Wayne Nunnally – Suggests all questions be given to survey company.

1. **REPORT FROM THE MAYOR,** *J. Harris*

* Read resignation letter from Anthony Marchetti effective April 1, 2022. Council accepts resignation. Council may appoint an interim council member within 45 days of resignation. This will be done on April 14th meeting (closed session). Vice Mayor will also be elected.

1. **REPORT FROM TOWN ATTORNEY,** *A. McRoberts*

* Asks Town Council to make a motion to petition the Court for special election for the Fall.

**Motion to petition the Court for special election in the Fall: W. Nunnally.**

**Second: B. Schaschek.**

**Motion passes: 5-0.**

* Additional deputy help for the Town. A formal agreement is needed.
* FOIA/COIA Training – March 23, 2022 @ 4:30 p.m. (90 mins).
* Researched Code 15.2-2204 Subsection C – Requires notice of another locality regarding zoning, special use permit, comp. plan amendment within ½ mile of boundary.

1. **REPORT FROM THE ZONING ADMINISTRATOR,** *J. Nelson*

* Additional receipts received from Mr. Fisher.
* Complaints on tree removal Chase Cove Road.
* Garage on Chase Cove Road – No permit filed.
* New home on Chesapeake Drive (vacant land) – No permit filed.
* Zoning Appeals did convene. Suggests a registry be instituted for businesses in the Town, at least new ones coming in.

1. **COMMITTEE REPORTS**

* Budget & Finance Report, *A. Marchetti, Chair*
* Mr. Marchetti is absent – Ms. Penniman stated published scheduled meetings. B. Schaschek is joining.
* D. Patteson: Davenport will be present at April meeting and give recommendations.
* H. R. Committee, *D. Patteson*
* Grant Committee report to come in Old Business.
* Facilities Committee, *W. Nunnally, Chair*
* Asked Luther Gorley to send a representative to give an update on our system regarding possible lead pipes, maintenance, flow rate, etc. Will be attending April/May meeting. Mr. Nunnally wants permission to get bids for extending sidewalks.

**Motion to investigate extending sidewalks and possible bids: J. Penniman.**

**Second: W. Nunnally.**

**Motion carries: 5-0.**

* Community & Special Events Committee, *A. Marchetti*
  + Due to Anthony Marchetti’s resignation, Ms. Penniman is asked to chair this committee.
* Planning Commission Update, *T. Chapman, Chair*
* Establish business registry (storefront). No need for licensing or fee.
* Food trucks.
* Talk with other PCs in other counties in order to be more effective as part of the large community.
* J. Nelson – Discussed that business registry will help with new businesses coming in and being able to regulate.
* J. Brown – Need to define what “retail” means.
* A. McRoberts – Business licenses give you a means to regulate, hopefully registry will accomplish that. Mr. McRoberts will investigate this further and report back.

**Motion to have the Town Attorney to look into the concept of business licenses: B. Schaschek.**

**Second: W. Nunnally.**

**Motion passes 5-0.**

1. **OLD BUSINESS**

* Sewer Panel Update – *T. Chapman*
* T. Chapman – Ball park cost estimation. Drafting a report should be done in early April. Would like to present report to a joint workshop session with Town Council and PC and then present at public Town Hall meeting.
* Short Term Rental Update – *W. Nunnally*
  + Topics discussed: Limit rentals, how to charge. Report to follow in May. Mr. Phil Robinson is doing an excellent job.
* Rappahannock Record opportunity - “Welcome to Irvington” – *L. Taylor*
  + Spread to be published on March 24th. Deadline is March 21st.
* Grant Study Committee Update – *D. Patteson*
  + New member Karen Scherberger (head of fest events in Norfolk in the past), very familiar with grants and tourism.
  + Meeting with Jerry Davis, Executive Director, Northern Neck Planning District – Most grants for Northern Neck flow through his office and can guide us on how to approach. Will present report at meeting in April.
  + Possible grant money (Main Street Program) for things such as sidewalks, streetlights, etc.
* Overtime Deputy Use & Cost Update – *J. Harris*
* Should we advertise.
* A. McRoberts: If you want a law enforcement official, need to have an agreement (that he is working on) for the Sheriff to sign. Investigating all avenues regarding this.

1. **NEW BUSINESS**

* Town Office Lease Renewal – *L. Taylor*
  + Current lease agreement through September 30, 2022, option to extend by 1 year with a 3-month notice. Inquire what is the maximum number of years.

**Motion to extend our lease for as many years as possible: J. Penniman.**

**W. Nunnally: Second.**

**Motion carries: 5-0.**

* Ordinances – Review (amended at the table, addition made by Wayne Nunnally)
* Wayne Nunnally: Feels charter, codes and ordinances are out of date and need to be reviewed. Report at June meeting.

**Motion to form a committee to review charter, codes and ordinances: W. Nunnally.**

**Second: J. Brown.**

**Motion carries: 5-0.**

1. **ANNOUNCEMENTS**

* EPR-PC Meeting with Planning Commission/Town Council, March 15, 2022, at 5:00 p.m. at Irvington **METHODIST** Church, Zoom meeting.
* FOIA/COIA Training – March 23, 2022, at 4:30 p.m. at Irvington **METHODIST** Church (90 mins.).
* Budget and Finance Presentation – **PUBLIC HEARING**, April 14, 2022, at 5:30 p.m. at Irvington **BAPTIST** Church immediately followed by:
* Next Town Council Regular Called meeting, April 14, 2022, at 6:30 p.m. at Irvington **BAPTIST** Church.
* AnnGardner Eubanks: Rappahannock Record – Financial support stopped of the trolley, and it has been canceled. Approximately $8,000 needed to bring it back.

1. **ADJOURN**

**Motion to Adjourn: W. Nunnally.**

**Second: D. Patteson.**

**Motion carries: 5-0.**