



**TOWN OF IRVINGTON, VIRGINIA
TOWN COUNCIL SPECIAL CALLED MEETING
to be held as a WORKSHOP
WEDNESDAY, SEPTEMBER 23, 2020 5:30 PM
IRVINGTON BAPTIST CHURCH**

NOTICE

The Irvington Town Council will hold a special called meeting to be held as a workshop on Wednesday, September 23, 2020 for the purpose of discussing the Amended FY20/21 Budget, Fees, and Tax Rates.

AGENDA

- A. CALL TO ORDER – *Mayor Bugg***
- B. ROLL CALL – *S. Phillips, Town Clerk***
- C. PROPOSED AMENDED FY20/21 BUDGET – Mayor, Council, Staff**
 - INCOME
 - EXPENSE
 - AMENDED BUDGET SYNOPSIS
 - FEES
 - TAX RATES
- D. ADJOURN**

* The public is welcome to attend and observe. The public will have the opportunity to offer public comment during the regular monthly meeting scheduled for Thursday, October 08, 2020 at 6:30 and future meetings.

Town of Irvington

Proposed Amended Budget FY 2020/21

	FY 2017/18		FY 2018/19		FY 2019/2020		FY 2020/21	FY 2020/21
	Budget Jul 2017 Jun 2018	Actuals Jul 2017 Jun 2018	Budget Jul 2018 Jun 2019	Actuals Jul 2018 Jun 2019	Budget Jul 2019 Jun 2020	Actuals Jul 2019 Jun 2020	Budget Jul 2020 Jun 2021	Proposed Amended Budget Jul 2020 - Jun 2021
Revenue	\$191,868	\$224,618	\$230,240	\$217,252	\$203,689	\$191,692	\$203,689	\$293,040
Occupancy Tax	\$68,000	\$72,036	\$80,000	\$60,829	\$70,000	59,464	\$70,000	\$75,000
Real Estate Tax	\$75,000	\$86,095	\$87,000	\$88,215	\$64,239	62,615	\$64,239	\$63,000
Local Sales Tax (Sales Tax)	\$26,000	\$28,649	\$26,000	\$27,532	\$27,000	29,068	\$27,000	\$25,000
PP Tax (Auto/Golf Tags)	\$9,200	\$10,697	\$10,000	\$10,556	\$10,000	10,256	\$10,000	\$10,000
Bank Franchise	\$9,072	\$9,871	\$9,888	\$10,321	\$10,000	11,455	\$10,000	\$12,000
Cable TV / Communications	\$2,346	\$2,285	\$2,346	\$2,129	\$2,200	2,052	\$2,200	\$2,000
Town Property Rental	\$1,000	\$1,000	\$1,000	\$1,500	\$1,000	500	\$1,000	\$1,000
Permit / Zoning Fees	\$700	\$1,050	\$1,050	\$1,195	\$1,200	760	\$1,200	\$2,500
Interest Income	\$500	\$2,854	\$2,900	\$4,957	\$6,000	5,522	\$6,000	\$5,000
ATL Fire Grant	\$0	\$10,000	\$10,000	\$10,000	\$10,000	10,000	\$10,000	\$10,000
Lokey Wiley Fund	\$0	\$0	\$0	\$0	\$2,000		\$2,000	\$2,000
Misc. Income	\$50	\$81	\$56	\$18	\$50		\$50	\$50
VA Tourism Grant								\$15,000
COVID-19 Cares Act								\$70,490

Cities and Towns Chapter 25 - Budgets, Audits and Reports \$15.2-2504. What Budget to Show		Budget Jul 2017 Jun 2018	Actuals Jul 2017 Jun 2018	Budget Jul 2018 Jun 2019	Actuals Jul 2018 Jun 2019	Budget Jul 2019 Jun 2020	Actuals Jul 2019 Jun 2020	Budget Jul 2020 Jun 2021	Proposed Amended Budget Jul 2020 - Jun 2021
Operating Expenses	\$129,655	\$142,377	\$156,299	\$137,441	\$154,457	\$134,955	\$154,457	\$273,432	
Employee Expense	\$78,144	\$60,126	\$64,725	\$61,471	\$64,478	\$63,019	\$64,478	\$65,000	
Professional Services	\$11,650	\$9,200	\$12,000	\$12,000	\$15,000	\$15,000	\$15,000	\$25,000	
Insurance (Insurance (VML))	\$3,861	\$3,696	\$3,863	\$3,863	\$4,189	\$4,189	\$4,189	\$4,500	
Public Safety/Code Enforcement	\$1,500	\$20,000	\$15,500	\$12,120	\$10,500	\$10,000	\$10,500	\$11,000	
Office Expenses	\$6,000	\$8,305	\$13,035	\$12,704	\$12,940	\$10,416	\$12,940	\$14,000	
Municipal Expense	\$7,500	\$11,826	\$12,750	\$11,379	\$13,400	\$8,744	\$13,400	\$14,000	
Town Council	\$3,000	\$0	\$3,540	\$1,388	\$3,000	\$865	\$3,000	\$3,000	
Planning Commission	\$0	\$5,416	\$1,540	\$468	\$1,850	\$507	\$1,850	\$1,850	
Utilities	\$12,100	\$13,835	\$14,396	\$13,523	\$13,600	\$12,447	\$13,600	\$15,000	
Town Maintenance	\$5,900	\$9,973	\$14,950	\$8,525	\$15,500	\$9,768	\$15,500	\$18,500	
Mayor's Discretionary Fund ¹	\$500	\$2,305	\$1,000	\$256	\$750	\$726	\$750	\$750	
COVID-19 Cares Act								\$70,490	
Town Office Rent								\$8,982	
Reimburse Contingency Fund								\$21,360	
¹ Moved from Community Support									

Cities and Towns Chapter 25 - Budgets, Audits and Reports \$15.2-2504. What Budget to Show	Budget Jul 2017 Jun 2018	Actuals Jul 2017 Jun 2018	Budget Jul 2018 Jun 2019	Actuals Jul 2018 Jun 2019	Budget Jul 2019 Jun 2020	Actuals Jul 2019 Jun 2020	Budget Jul 2020 Jun 2021	Proposed Amended Budget Jul 2020 - Jun 2021
Community Support and Tourism Promotion	\$17,550	\$21,669	\$34,530	\$29,641	\$26,900	\$21,695	\$26,900	\$51,400
Charitable Donations								
Fire and Rescue	\$2,100	\$2,100	\$2,100	\$2,100	\$2,500	\$2,100	\$2,500	\$2,500
Steamboat Era Museum					\$2,500	\$2,500	\$2,500	\$2,500
Lancaster Library	\$1,000	\$1,000	\$1,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000
Other								
Community Events	\$8,800	\$13,241	\$13,830	\$10,292	\$10,000	\$4,489	\$10,000	\$10,000
Flags & Banners	\$2,900	\$104	\$7,900	\$7,949	\$3,200	\$4,190	\$3,200	\$4,200
Irvington Crab Festival	\$1,200	\$1,200	\$6,200	\$6,200	\$1,200	\$1,200	\$1,200	\$1,200
Wi-Fi	\$600	\$479	\$500	\$479	\$500	\$240	\$500	\$0
Trolley	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$0
Virginia River Realm			\$1,500	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000
VA Tourism Grant Expenses								\$25,000
Mayor's Discretionary Fund ¹	\$500	\$2,305	\$1,000	\$256	\$750	\$726	\$750	\$0
Misc Support	\$200	\$990	\$250	(\$385)				
Irvington Golf Tournament					\$2,000	\$2,000	\$2,000	\$2,000
¹ Moved to General Operating Budget								
\$ 15.2-2505. Any locality may include in its budget a reasonable reserve for contingencies and capital improvements.								
Capital Budget Contribution	\$44,663	\$60,572	\$39,411	\$50,170	\$22,332	\$35,042	\$22,332	(\$31,792)
Total Revenue	\$191,868	\$224,618	\$230,240	\$217,252				\$293,040
Total Expenditures	\$191,868	\$224,618	\$230,240	\$217,252				\$293,040
	\$0	\$0	\$0	\$0				\$0

<p align="center"> Cities and Towns Chapter 25 - Budgets, Audits and Reports \$15.2-2504. What Budget to Show </p>	<p align="center"> Budget Jul 2017 Jun 2018 </p>	<p align="center"> Actuals Jul 2017 Jun 2018 </p>	<p align="center"> Budget Jul 2018 Jun 2019 </p>	<p align="center"> Actuals Jul 2018 Jun 2019 </p>	<p align="center"> Budget Jul 2019 Jun 2020 </p>	<p align="center"> Actuals Jul 2019 Jun 2020 </p>	<p align="center"> Budget Jul 2020 Jun 2021 </p>	<p align="center"> Proposed Amended Budget Jul 2020 - Jun 2021 </p>
CAPITAL IMPROVEMENT BUDGET	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025			
<i>Balance Fwd Previous Year</i>		\$132,943	\$42,943	\$12,943	\$2,943			
Cash Assets 08/31/20	\$412,321							
YE Contributions (Net Income)	-\$31,792							
Restricted Funds	-\$5,761							
Sale of Town Hall	\$85,000							
COVID-19 Cares Act Funds	\$40,000							
Total Funds Available	\$499,768	\$132,943	\$42,943	\$12,943	\$2,943			
Contingency Fund								
Storage Shed	\$80,000							
Concrete Slab		\$10,000						
Building		\$40,000						
Stump Removal	\$5,000							
The Commons								
Tennis Court Repair	\$8,825							
Playground								
Common Landscaping								
Christmas Lights & Decorations								
Lighted Lanterns	\$5,000	\$5,000	\$5,000	\$5,000				
Electrical Renovation	\$5,000	\$5,000	\$5,000	\$5,000				
Flags & Banners	\$1,000							
Town Hall Renovation/Repairs	\$10,000							
Technology								
Municipal Information	\$2,000							
Website Design								
Hardware/Software								
New Town Office	\$250,000	\$30,000	\$20,000					
Total Capital Improvements	\$366,825	\$90,000	\$30,000	\$10,000	\$0			
Ending Balance per Year	\$132,943	\$42,943	\$12,943	\$2,943	\$2,943			