



**TOWN OF IRVINGTON, VIRGINIA
TOWN COUNCIL
SPECIAL CALLED MEETING *to be held as a* PUBLIC HEARING
IRVINGTON BAPTIST CHURCH
THURSDAY MAY 13, 2021; 5:30 PM**

NOTICE: Notice is hereby given pursuant to VA Code §15.2-2506, that the Town of Irvington is holding four (4) consecutive public hearings on Thursday, May 13, 2021 beginning at 5:30 PM at Irvington Baptist Church.

AGENDA

- A. CALL TO ORDER** – *Mayor Bugg*
- B. ROLL CALL** – *Mayor Bugg*
- C. PUBLIC HEARING #1**
5:30 PM – The public may provide its views about the Town’s intent to re-adopt an ordinance containing certain existing fees, as part of the annual budget process via proposed **Ordinance 2021-03.uc Adopting Fee Rate Schedule.**
- D. PUBLIC HEARING #2**
Immediately following – The public may provide its views about the Town’s intent to re-adopt the current Transient Occupancy Tax rate of 4% as part of the annual budget process, via proposed **Ordinance 2021-04.uc Adopting Transient Occupancy Tax Rate.**
- E. PUBLIC HEARING #3**
Immediately following – The public may provide its views about the Town’s intent to re-adopt the current real estate tax rate of 3% per \$100 value, as part of the annual budget process, via proposed **Ordinance 2021-05.uc Adopting Real Estate Tax Rate.**
- F. PUBLIC HEARING #4**
Immediately following – The public may provide its views about the Tow’s intent to adopt its annual budget for FY2021-22 via proposed **Ordinance 2021-06.uc Adopting an Annual FY21/22 Budget.**
- G. ADJOURN**

Town of Irvington						
Budget FY 2021/22 Worksheet						
	FY 2019/2020		FY 2020/21			FY 2021/22
Cities and Towns Chapter 25 - Budgets, Audits and Reports §15.2-2504. What Budget to Show	Budget Jul 2019 Jun 2020	Actuals Jul 2019 Jun 2020	Budget Jul 2020 Jun 2021	Amended Budget Jul 2020 Jun 2021	Actuals Jul 2020 Jun 2021 YTD Mar 2021	Proposed Budget Jul 2021 Jun 2022
Revenue	\$203,689	\$191,692	\$203,689	\$312,790	\$171,437	\$346,471
Occupancy Tax 4%	\$70,000	59,464	\$70,000	\$98,000	\$69,719	\$196,521
Real Estate Tax	\$64,239	62,615	\$64,239	\$63,000	\$59,788	\$60,000
Local Retail Sales Tax	\$27,000	29,068	\$27,000	\$25,000	\$26,904	\$25,500
PP Tax (Auto/Golf Tags)	\$10,000	10,256	\$10,000	\$10,000	\$9,280	\$9,500
Bank Franchise	\$10,000	11,455	\$10,000	\$12,000		\$12,000
Cable TV / Communications	\$2,200	2,052	\$2,200	\$2,000	\$1,421	\$1,700
Town Property Rental	\$1,000	500	\$1,000	\$1,000	\$1,000	\$1,000
Permit / Zoning / Registration Fees	\$1,200	760	\$1,200	\$2,500	\$2,365	\$2,000
Interest Income	\$6,000	5,522	\$6,000	\$1,500	\$960	\$1,000
ATL Fire Grant	\$10,000	10,000	\$10,000	\$10,000		\$10,000
Lokey Wiley Fund	\$2,000		\$2,000	\$2,000		\$2,000
Misc. Income	\$50		\$50	\$50		\$250
VA Tourism Grant				\$15,250		
COVID-19 Cares Act				\$70,490		
Prior Year Net Assets (COVID Funds)						\$25,000

Cities and Towns Chapter 25 - Budgets, Audits and Reports §15.2-2504. What Budget to Show	Budget Jul 2019 Jun 2020	Actuals Jul 2019 Jun 2020	Budget Jul 2020 Jun 2021	Amended Budget Jul 2020 Jun 2021	Actuals Jul 2020 Jun 2021 YTD Mar 2021	Proposed Budget Jul 2021 Jun 2022
Operating Expenses	\$154,457	\$134,955	\$154,457	\$256,952	\$143,800	\$244,760
Employee Expense	\$64,478	\$63,019	\$64,478	\$65,000	\$39,569	\$72,000
Professional Services	\$15,000	\$15,000	\$15,000	\$25,000	\$14,281	\$34,000
Insurance (Insurance (VML))	\$4,189	\$4,189	\$4,189	\$4,500	\$4,884	\$5,000
Public Safety & Code Enforcement	\$10,500	\$10,000	\$10,500	\$11,000	\$10,000	\$10,500
Office Expenses	\$12,940	\$10,416	\$12,940	\$15,500	\$16,444	\$18,500
Municipal Expense	\$13,400	\$8,744	\$13,400	\$11,000	\$10,057	\$17,000
Town Council	\$3,000	\$865	\$3,000	\$2,000	\$3,667	\$3,000
Planning Commission	\$1,850	\$507	\$1,850	\$1,850	\$1,272	\$33,000
Utilities	\$13,600	\$12,447	\$13,600	\$15,000	\$12,562	\$15,000
Town Maintenance	\$15,500	\$9,768	\$15,500	\$15,500	\$5,488	\$15,000
Mayor's Discretionary Fund	\$750	\$726	\$750	\$2,000	\$255	\$1,000
COVID-19 Cares Act				\$70,490	\$25,321	
Town Office Rent				\$8,112		\$9,400
Reimburse Contingency Fund				\$10,000		\$11,360

Cities and Towns Chapter 25 - Budgets, Audits and Reports §15.2-2504. What Budget to Show	Budget Jul 2019 Jun 2020	Actuals Jul 2019 Jun 2020	Budget Jul 2020 Jun 2021	Amended Budget Jul 2020 Jun 2021	Actuals Jul 2020 Jun 2021 YTD Mar 2021	Proposed Budget Jul 2021 Jun 2022
Community Support and Tourism Promotion	\$26,150	\$20,969	\$26,900	\$48,400	\$30,616	\$27,950
Charitable Donations						
Fire and Rescue	\$2,500	\$2,100	\$2,500	\$2,500		\$2,500
Steamboat Era Museum	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Lancaster Library	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Other						
Community Events	\$10,000	\$4,489	\$10,000	\$10,000		\$5,000
Flags & Banners, Christmas	\$3,200	\$4,190	\$3,200	\$4,200	\$4,070	\$10,000
SEM Irvington Crab Festival	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Wi-Fi	\$500	\$240	\$500			
Trolley	\$250	\$250	\$250			\$500
Virginia River Realm	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
VA Tourism Grant Expenses				\$22,000	\$16,846	
Mayor's Discretionary Fund 1			\$750			
Misc Support						\$250
Irvington Mayor's Golf Tournament	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
1 Moved to General Operating Budget						
Prior Year Net Expend (COVID Funds)						\$25,000
Capital Budget Contribution	\$23,082	\$35,768	\$22,332	\$7,438	(\$2,979)	\$48,761
Total Revenue	\$203,689	\$191,692	\$203,689	\$312,790	\$171,437	\$346,471
Total Expenditures	\$203,689	\$191,692	\$203,689	\$312,790	\$171,437	\$346,471
	\$0	\$0	\$0	\$0	\$0	\$0

CAPITAL IMPROVEMENT BUDGET WORKSHEET	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026		
<i>Balance Fwd Previous Year</i>		\$251,741	\$195,000	\$0	\$0		
Cash Assets On Hand 03/31/2021	\$425,715						
YE Contributions (Net Income)	\$48,761	\$150,000					
Restricted Funds (Lokey & Bike Path CDs)	(\$32,235)						
COVID-19 Cares Act Fund	(\$45,000)					70,490 - 25,321 = 45,169	
Contingency Fund	(\$80,000)						
Sale of Town Hall (Steamboat Rd)	\$82,000						
Loan Town Office & Community Hall		\$715,000					
Total Funds Available	\$399,241	\$865,000	\$0	\$0	\$0		
The Commons							
Improvements (Shed)	\$50,000					Storage	
Playground Feasibility Study	\$7,500					Deposit	
New Town Office & Community Hall							
Surveying/Engineering & Master Site Plan	\$15,000						
Architectural	\$20,000	\$63,000					
Septic	\$40,000						
Building & Construction		\$475,000					
Parking Lot		\$66,000					
Furniture, Fixtures, Technology		\$40,000					
Debt Service (P&I)		\$26,000	\$52,000	\$52,000	\$26,000		
Town Sewer Feasibility Study	\$15,000						
Total Capital Improvements	\$147,500	\$670,000					
Ending Balance per Year	\$251,741	\$195,000	\$0	\$0	\$0		
Line items moved to Gen Operating Budget:							
Flags & Banners							
Xmas Decorations							
Muni-Code							
Contingency Fund reimbursement							