



**TOWN OF IRVINGTON, VIRGINIA
TOWN COUNCIL REGULAR MONTHLY MEETING
IRVINGTON BAPTIST CHURCH
THURSDAY APRIL 8, 2021; 6:30 PM**

NOTICE: the Irvington Town Council will hold a Regular Monthly Meeting on Thursday April 8, 2021 6:30 pm; Irvington Baptist Church.

AGENDA

- A. CALL TO ORDER – Mayor Bugg**
 - B. ROLL CALL – Mayor Bugg**
 - C. APPROVE AGENDA**
 - D. APPROVAL OF MINUTES AND ACCEPTANCE OF TREASURER’S REPORTS**
 - 1. Minutes Initially Presented on February 18-25, 2021 Agenda**
 - a. October 8, 2020 Meeting
 - b. October 15, 2020 Meeting
 - c. November 17, 2020 Meeting
 - d. November 18, 2020 Meeting
 - e. December 10, 2020 Meeting
 - 2. Minutes Initially Presented on March 11, 2021 Agenda**
 - a. September 23, 2020 Workshop
 - b. December 17, 2020 Meeting
 - c. January 7, 2021 Joint Public Hearing
 - d. January 7, 2021 Meeting
 - e. January 14, 2021 Meeting
 - f. February 4, 2021 Meeting
 - g. February 18 - 25, 2021 Meeting
 - 3. Minutes Initially Presented on April 08, 2021 Agenda**
 - a. September 10, 2020 Meeting
 - b. November 11, 2020 Budget & Finance Committee
 - c. December 8, 2020 Joint Public Hearing
 - d. December 10, 2020 Joint Public Hearing
 - e. March 2, 2021 Budget & Finance Committee
 - f. March 9, 2021 Town Council Public Hearing
 - g. March 11, 2021 Budget & Finance Committee
 - h. March 11, 2021 Town Council Workshop
 - i. March 11, 2021 Meeting
 - 4. March Treasurer’s Reports (4)**
- *All minutes are verbatim and were circulated via email and available on the town website prior to meetings**
- E. PUBLIC COMMENT**
 - F. MAYOR’S REPORT**
 - G. REPORT FROM THE TOWN ATTORNEY**
 - H. REPORT FROM THE ZONING ADMINISTRATOR**
 - I. REPORT FROM THE BUDGET & FINANCE COMMITTEE**
 - J. REPORT FROM THE FACILITIES, STREETS & SIDEWALKS COMMITTEE**



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K. REPORT FROM THE HR COMMITTEE

L. OLD BUSINESS

1. Discussion of short term rentals – *F. Westbrook*
2. Discussion motion made to appropriate \$6,500 to Quantisoft and accompanying contract– *Mayor Bugg*
3. Discussion of purchase of microphones – *B. Schaschek*
4. Discussion of Small Business Grants – *B. Schaschek*

M. NEW BUSINESS

1. Adopt a revised schedule for FY2021/2022 Budget, Tax, and Fee Rates
2. 1st Reading Resolution 2021- 08 (CUP) extend food and beverage service to front patio in B1
3. 1st Reading of 2 Ordinances
 - Ordinance 2021-01
 - Ordinance 2021-02Eliminate CUPS for all private docks and for swimming pools outside RPA in R1/R2 zoning districts
4. Motion to Approve Sign Permit; George Hutchins/Craig Dodson; 19 King Carter Drive
5. Motion to Approve Sign Permit; Linda Caron/Ollen Richey; 5160 Irvington Road
6. Consideration of a motion to allow use of town commons for Boot Sale; VIA
7. Appropriations TBD

N. ROUNDTABLE

O. ANNOUNCEMENTS

P. CLOSED SESSION

1. Pursuant to “2.2-3711(A)(1) for personnel matters concerning the zoning administrator.

Q. RETURN TO OPEN SESSION

R. ACTION TO BE DETERMINED

S. ADJOURN

Council Meeting April 8, 2021 Agenda

Proposed Revised Schedule for Ordinances Adopting Budget, Tax and Fee Rates

SCHEDULE #1 – One Workshop; Uses Existing Meetings to Finish in June

Date	Time	Authority	Description of Event
TBD			Two to three B&F Comm mtgs
April 22	5:30 pm	VA Code §15.2-2503	TC Workshop Spec Mtg Budget tax/fee/rate
April 26	--		Rapp Record ad deadline
April 29	--	VA Code §15.2-2506	Composite Ad Rapp Record – Budget synopsis, tax/fee ords
		VA Code 58.1-3007	Sep ad for any tax increase, new tax
May 6	--	VA Code §15.2-2506 (§15.2-1427 F)	Composite Ad Rapp Record – Budget synopsis, tax/fee ords
		VA Code 58.1-3007	Sep ad for any tax increase, new tax
May 13	5:30 pm	VA Code §15.2-2506	TC Special meeting - Public Hearing 4 ords (possible fifth ord if new tax) (i) Budget, (ii) Real Est Tax Rate/Increase, (iii) Other tax rates, (iv) fee rates (v) possible new tax
	6:30 pm		Reg TC Mtg, 1st reading of 4 or 5 Ordinances
June 10	6:30 pm		Reg TC Mtg, 2nd reading of 4 or 5 Ordinances and VOTE

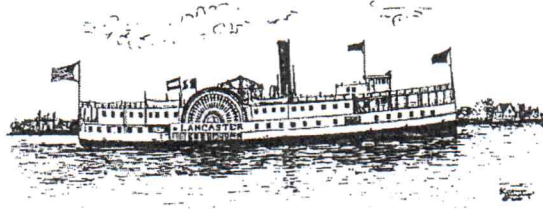
SCHEDULE #2 – One Workshop; Adds a Special Meeting to Finish May 20 or 27

Date	Time	Authority	Description of Event
TBD			Two to three B&F Comm mtgs
April 22	5:30 pm	VA Code §15.2-2503	TC Workshop Spec Mtg Budget tax/fee/rate
April 26	--		Rapp Record ad deadline
April 29	--	VA Code §15.2-2506	Composite Ad Rapp Record – Budget synopsis, tax/fee ords
		VA Code 58.1-3007	Sep ad for any tax increase, new tax
May 6	--	VA Code §15.2-2506 (§15.2-1427 F)	Composite Ad Rapp Record – Budget synopsis, tax/fee ords
		VA Code 58.1-3007	Sep ad for any tax increase, new tax
May 13	5:30 pm	VA Code §15.2-2506	TC Special meeting - Public Hearing 4 ords (possible fifth ord if new tax) (i)Budget, (ii) Real Est Tax Rate/Increase, (iii) Other tax rates, (iv) fee rates (v) possible new tax
	6:30 pm		Reg TC Mtg , 1 st reading of 4 or 5 Ordinances
May 20 or 27	6:30 pm		Spec TC Mtg , 2 nd reading of 4 or 5 Ordinances and VOTE

Craig Dodson

TOWN OFFICIALS
Albert D. "Tripp" Bugg, III
Mayor
Nancyellen Keane, Esq.
Town Attorney
Lara M. Brown
Zoning Administrator
Sharon L. Phillips
Town Clerk
Treasurer

Town of Irvington



TOWN COUNCIL
Frances Westbrook
Jackie Brown
Bonnie Schaschek
R. Wayne Nunnally
Anthony Marchetti
Dudley Patteson

3/26/21 Date Sign Permit Application (\$20 Filing Fee)
Please make checks payable to Town of Irvington

Applicant Name Craig Dodson / WWS Seven Name of Property Owner (if different) George Hercules

Property Location 19 KWB Carter Dr.

Applicant Contact Information Email 33-329 Home Phone B-1 Mobile Phone

Tax Map Parcel Number Zoning Classification

Duration of Display: Permanent Temporary Date of Removal: _____
Nature of Applicant: Business Church School Non Profit

Type of Sign (see size requirements §154.197) Fixed Business Requested Sign Dimensions 30" Round

Site Location(s) Front Rt 200

N E S W Side of State Road # (i.e. Route 200) Nearest Cross Street

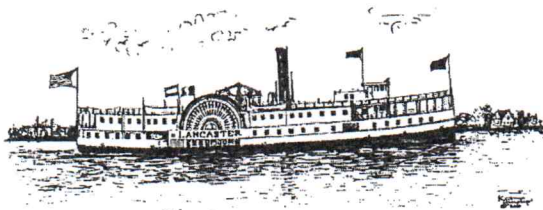
I, or, we, hereby covenant to restore any and all damages to sidewalks, streets, alleys, sewers, gas mains, water mains, electric installation and adjoining property which may result. I hereby certify I have the authority to make the foregoing application, that the information given is correct and that the construction will conform with the regulations in the Virginia Building Code, Zoning Ordinances, and private building restrictions if any, which may be imposed upon the above property by deed.

Applicant (s) Signature [Signature]

<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	For Office Use Only	<u>33-329</u> Permit Number
		\$20 Fee Collected <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <input type="checkbox"/> No Fee Collected	<u># 1003</u>
Reason			
Town Administrator/Zoning Official			Date

TOWN OFFICIALS
 Albert D. "Tripp" Bugg, III
 Mayor
 Nancyellen Keane, Esq.
 Town Attorney
 Lara M. Brown
 Zoning Administrator
 Sharon L. Phillips
 Town Clerk
 Treasurer

Town of Irvington



TOWN COUNCIL
 Frances Westbrook
 Jackie Brown
 Bonnie Schaschek
 R. Wayne Nunnally
 Anthony Marchetti
 Dudley Patteson

03/25/21 Date

Sign Permit Application (\$20 Filing Fee)
 Please make checks payable to Town of Irvington

LINDA CARON & OLLEN RICHEY
 Applicant Name Name of Property Owner (if different)

5160 IRVINGTON RD IRVINGTON 22480
 Property Location

LCARON6725@GMAIL.COM 540-0236725
 Applicant Contact Information Email Home Phone Mobile Phone

34 E 4A
 Tax Map Parcel Number Zoning Classification

Duration of Display: Permanent Temporary Date of Removal: _____
 Nature of Applicant: Business Church School Non Profit

Type of Sign (see size requirements §154.197) Requested Sign Dimensions
HOUSE SIGN 10.5" X 35.5"

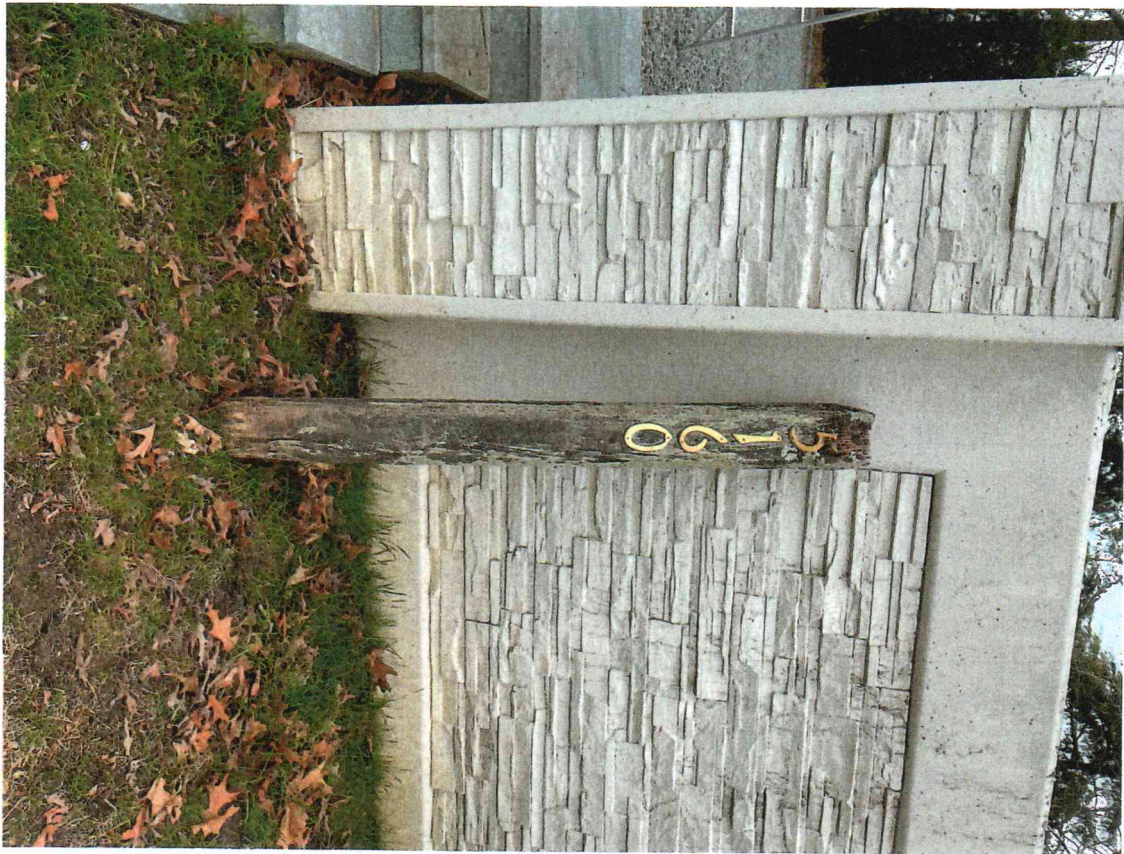
Site Location(s)
ROUTE 200 OLD MILL COVE
 N E S W Side of State Road # (i.e. Route 200) Nearest Cross Street

I, or, we, hereby covenant to restore any and all damages to sidewalks, streets, alleys, sewers, gas mains, water mains, electric installation and adjoining property which may result. I hereby certify I have the authority to make the foregoing application, that the information given is correct and that the construction will conform with the regulations in the Virginia Building Code, Zoning Ordinances, and private building restrictions if any, which may be imposed upon the above property by deed.

[Signature] [Signature]
 Applicant (s) Signature

<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		For Office Use Only	
		Permit Number _____	
		\$20 Fee Collected <input type="checkbox"/> Yes <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> No Fee Collected	
Reason _____			
Town Administrator/Zoning Official _____		Date _____	

Original sign removed.



New sign





RESOLUTION 2021-08 TC

Conditional Use Permit Application – Extend Food, Beverage Service to Front Patio in B-1, Tax Map 33-436

WHEREAS, the Irvington Town Council reviewed a Proposed Conditional Use Permit (“CUP”) Application 2021.CUP1_Hope&Glory to extend food and beverage service to front patio in B-1 zoning district, Tax Map # 33-436, at 65 Tavern Road (“Application”); and

WHEREAS, the joint public hearing on the Application was advertised in the Rappahannock Record on April 29 and May 6, 2021; and

WHEREAS, Council and the Planning Commission held a joint public hearing on May 11, 2021 to hear public views on the Application; and

WHEREAS, the Planning Commission considered the Application at its meetings on April 13 and May 11, 2021; and

WHEREAS, Town Council considered the Application at its meetings held on April 8 and May 13, 2021.

NOW THEREFORE, BE IT RESOLVED that the Irvington Town Council hereby approves the Application subject to the following conditions: _____. (Either state the conditions or indicate there are no conditions.)

Certification

I, Albert D. Bugg, III, Mayor, do hereby certify that the above is a true copy of Resolution 2021-08 TC adopted at a meeting of the Irvington Town Council held on May 13, 2021, at which a quorum was present and voting. The vote was:

In favor Opposed Absent

TOWN OF IRVINGTON

Albert D. Bugg, III, Mayor