

RESOLUTION #2018 – 010

AMENDING AND RESTATING THE 1969 RESOLUTION  
CREATING

THE IRVINGTON PLANNING COMMISSION, AND, FURTHER,  
REPEALING MOTIONS WHICH AMENDED THE MAKE-UP AND  
NUMBER OF COMMISSION MEMBERS

---

WHEREAS, the Town Council created a Planning Commission by Resolution dated October 9, 1969 (the “1969 Resolution”); and

WHEREAS, the 1969 Resolution has been in full force and effect since November 13, 1969; and

WHEREAS, the Town Council has amended the 1969 Resolution by Motions which modified the make-up and number of Planning Commission members, on January 13, 1983, January 11, 2007, and March 20, 2015, respectively; and

WHEREAS, the Town Council now desires to amend and restate the Resolution creating the Irvington Planning Commission and to repeal the foregoing amending Motions.

NOW THEREFORE, it is RESOLVED, that the 1969 Resolution shall be amended and restated, and the foregoing motions repealed, as follows:

“1. A Town Planning Commission (referred to as the Irvington Planning Commission, or the Commission) is hereby created for the Town of Irvington, Virginia, as an advisory commission to the Town Council, and in accordance with VA Code Ann. Section 15.2- 2210 *et seq.* Said Commission shall consist of the number of members stated in VA Code Ann. Section 15.2-2212, one (1) of whom shall be a member of Town Council as Liaison who is *ex-officio* and non-voting. The appointed members, shall be qualified voters of Irvington who also possess qualifications required by VA Code Ann. Section 15.2-2212. All of the members appointed, including those filling vacancies, shall be appointed by the Town Council for the terms and in the manner stated in VA Code Ann. Section 15.2-2212. Any appointed member may be removed by the Council in accordance with VA Code Ann. Section 15.2- 2212.

“2. The Commission shall have the functions and duties which are prescribed by state law, the Town Code and this Resolution.

“3. The Commission shall adopt rules for the transaction of its business, referred to as By-Laws for its operation, which do not conflict with state law, the Town Code or this Resolution, and shall provide a copy of such By-Laws to the Town Council. However, if additional officers other than Chair and Vice Chair are proposed, or if employees or consultants



are proposed in the By-Laws, then the By-Laws shall be approved by the Town Council prior to their effect.

“4. The Commission’s functions are as follows: (a) The Town Council may, from time to time, assign projects to the Commission and will identify in advance what research and analysis is requested to be performed by the Commission, in cooperation with the Town Staff, as a recommendation to the Town Council, and the Commission shall submit a written report of its recommendation to Town Council at the conclusion of each project; and (b) the Commission shall periodically prepare and recommend to Town Council a comprehensive plan for Irvington, in consultation with the Town Staff, in accordance with VA Code Ann. Section 15.2-2223 *et seq*; and (c) the Commission shall perform such other services as are provided in the Irvington Town Code.

“5. The Commission shall have the duties stated in VA Code Ann. Section 15.2-2221 when performing its functions.

“6. Any funds required to be expended by the Commission for its operation require prior approval of Town Council.

“7. This Resolution shall take effect immediately upon passage.”

*This resolution was adopted by the Irvington town council  
on December 13, 2018*

*Maureen L. Shulley,  
Clerk*





RESOLUTION #2021 – 010  
AMENDING AND RESTATING THE 2018 RESOLUTION  
CREATING  
THE IRVINGTON PLANNING COMMISSION

---

**WHEREAS**, the Town Council created a Planning Commission by Resolution dated October 9, 1969 (the “1969 Resolution”), and later amended the 1969 Resolution via Motions which modified the make-up and number of Planning Commission members, on January 13, 1983, January 11, 2007, and March 20, 2015, respectively; and

**WHEREAS**, the Town Council amended and restated the 1969 Resolution and Motions, effective December 13, 2018 in Resolution 2018-010 (the “2018 Resolution”); and

**WHEREAS**, the Town Council now desires to further amend and restate the 2018 Resolution.

**NOW THEREFORE**, it is **RESOLVED**, that Resolution 2018-010 shall be amended and restated, as follows:

1. A Town Planning Commission (referred to as the Irvington Planning Commission, or the Commission) is hereby created for the Town of Irvington, Virginia, as an advisory commission to the Town Council, and in accordance with VA Code Ann. Section 15.2- 2210 *et seq.* Said Commission shall consist of the number of members stated in VA Code Ann. Section 15.202212, one (1) of whom shall [or may?] be a member of Town Council as Liaison who is *ex-officio* and non-voting. The appointed members shall be qualified voters of Irvington who also possess qualifications required by VA Code Ann. Section 15.2-2212. All of the members appointed, including those filling vacancies, shall be appointed by the Town Council for the terms and in the manner stated in VA Code Ann. Section 15.2-2212. Any appointed member may be removed by the Council in accordance with VA Code Ann. Section 15.2- 2212.

2. The Commission shall have the functions and duties which are prescribed by state law, the Town Code and this Resolution.

3. The Commission shall adopt rules for the transaction of its business, referred to as By-Laws for its operation, which do not conflict with state law, the Town Code or this Resolution, and shall provide a copy of such By-Laws to the Town Council. However, if additional officers other than Chair and Vice Chair are proposed, or if employees or consultants are proposed in the By-Laws, then the By-Laws shall be approved by the Town Council prior to their effect.

4. The Commission’s functions are as follows: (a) The Town Council may, from time to time, assign projects to the Commission and will identify in advance what research and analysis is requested to be performed by the Commission, in cooperation with the Town Staff, as a



recommendation to the Town Council, and the Commission shall submit a written report of its recommendation to Town Council at the conclusion of each project; and (b) the Commission may pursue projects on subjects pertaining to Title XV of the Town Code, for an advisory purpose only, in consultation with Town Staff, without obtaining prior permission of the Town Council, and (c) the Commission shall periodically prepare and recommend to Town Council a comprehensive plan for Irvington, in consultation with the Town Staff, in accordance with VA Code Ann. Section 15.2-2223 *et seq*; and (d) the Commission may prepare and revise annually a capital improvement program based on the comprehensive plan for a period not to exceed the ensuing five years, in accordance with VA Code Ann. Section 15.2-2239; and (e) the Commission shall perform such other services as are provided in the Irvington Town Code.

5. The Commission shall have the duties stated in VA Code Ann. Section 15.2-2221 when performing its functions.

6. Any funds required to be expended by the Commission for its operation require prior approval of Town Council.

7. This Resolution shall take effect immediately upon passage.

Certification

I, Albert D. Bugg, III, Mayor of the Town of Irvington, do hereby certify that the above is a true copy of Resolution 2021-010 adopted at a meeting of the Town Council of Irvington, Virginia, held on \_\_\_\_\_, 2021, at which a quorum was present and voting. The vote was as follows:

Voting in favor

Opposed

TOWN OF IRVINGTON

\_\_\_\_\_  
Albert D. Bugg, III, Mayor

ATTEST:

\_\_\_\_\_  
Sharon Phillips, Town Clerk



Code of Virginia  
Title 15.2. Counties, Cities and Towns  
Chapter 22. Planning, Subdivision of Land and Zoning

**§ 15.2-2239. Local planning commissions to prepare and submit annually capital improvement programs to governing body or official charged with preparation of budget.**

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

Localities may use value engineering for any capital project. For purposes of this section, "value engineering" has the same meaning as that in § [2.2-1133](#).

Code 1950, § 15-966; 1962, c. 407, § 15.1-464; 1975, c. 641; 1976, c. 650; 1996, c. [553](#); 1997, c. 587; 2006, c. [565](#); 2011, c. [658](#).